1. Connect to Webex with PC, Mac, Android, or iPhone (Blue)
2. Follow instructions to connect to Audio (Red)
3. Turn on Video (Optional)
4. Mute your audio if you are not speaking
Joining a Webex

1. Click on the link you were sent for the meeting. This link is usually posted in the Area calendar. It also could have been sent to you in a separate email. The URL will look something like this:

   Join WebEx meeting from Computer
   https://vaalanon.webex.com/join/webcoordinator  |  732 295 300

2. Enter your name and email address

   ![Al-Anon Bridge’s Personal Room](image)

3. Click the BIG GREEN BUTTON to join the meeting

   ![Al-Anon Bridge's Personal Room](image)
4. You will see a pop-up window. Click on the drop down under ‘Select Audio Connection’ and choose ‘CALL ME’ and follow the prompts to enter your phone number.

   i. Enter your phone number
   ii. **HIT GREEN BUTTON TO CONNECT AUDIO & VIDEO**
   iii. Webex will call you. Your phone will ring.
   iv. Answer your phone
   v. Press 1 to join the meeting

5. Turn on or off video using the video camera icon at the bottom of your screen. You might have to move your mouse to activate the icons.
Let the meeting begin!
Addition Features:

- Mute on/off
- Share Content
- Record
- View People
- Chat
- Self View