

# VA Area Coordinator's Report

**Date of Assembly or VAWSC Meeting: May 16, 2026**

**Area Coordinator: Website**

**Name and Email: Wendy Rowden webcoordinator@vaalanon.org**

## Informational Items:

Updates since last meeting

- Actions taken:
  - Filters updated for meeting search to match those of WSO
  - Continue to post district and Area events on calendar.
  - Working with Archives and LRPC to set up a folder structure or long-term data storage on Google Drive
- Meetings held:
  - Three meetings with LRPC to develop Google Drive guidelines and discuss Drive folder structure.
- Outcomes, struggles, successes
  - Figuring out what we can move off the website to begin to reduce size of the site so we can eventually do full backups of the website automatically.
- Important action items to do or accomplished

In progress:

- Reorganize members pages to make things easier to find.
- Reviewing links for outdated documents and broken links. Need to make sure we have the most current versions of all the documents we want to link to.

Needed:

- Ultimate goal is to drastically reduce the size of the website to facilitate backups.

## Agenda Items to Add to the Meeting Agenda

- 🔍 Any thought force ideas?  
Next year we'll be looking at giving the website a refresh.
- 🔍 Any issues of concern?  
I'd like to encourage Area Chair and Delegate and any other interested parties to produce content for posting on the home page of the website.
- 🔍 Any wins or wows that have occurred?  
Being able to remove older files from the website was a big milestone.