

VA Area Coordinator's Report

Area Archives Coordinator

2026.09.30 VAWSC

Brett H. archives@vaalanon.org

Traveled to the AFG WSO Headquarter. Met with the Archivist. She answered all my questions. Toured the archives and toured the facility.

Attended the quarterly WSO Area Archives Coordinators meeting. Read the AFG Connects for Archives Coordinators.

DIGITAL ARCHIVE

Complete the cataloging of the digitized documents downloaded from the website – Panel 50 – 59.

Catalog the Secretary documents once received.

PRINT ARCHIVE

Labeled the shelves in the storage unit: electronic equipment, convention supplies, display boards and historic records. A deeper inventory of our print historic records and artifacts is in the works. The print documents are now organized by WSO materials and Area Archives materials.

Displayed some of our WSO materials at the Spring Assembly to take a look back as we celebrate 75 years of Al-Anon. Will change it up a bit and use at the Fall Assembly.

There is a scanner in the storage unit that is on my list of things to do – bring it home and see if it works with my computer, if drivers are easily obtained etc. More will be revealed.

At a future date we can decide if any of our print historical material would be valuable to digitize and use and/or store on the drive. There are skits, workshop materials etc.

PRINT ARCHIVE GOALS

Form a committee?

Complete the storage unit inventory

Have started rewriting the job description.

“Train” the incoming Archives Coordinator in late 2027 – Panel 68

