

**VA Area Coordinator's Report**  
(for Coordinators, Liaisons and Committee Chairs)

**Date of Assembly or VAWSC Meeting:** VAWSC Meeting 02 March 2024

**Area Coordinator:** WEBSITE

**Name and Email:** Bruce B., Becky D., Cheryl L., Sue V. (webcoordinator@vaalanon.org)

**Actions taken:**

- 3-Waves completed the rebuilding of our website on the DRUPAL 9 platform.
- Statement of Work (SOW) for 3 Waves to provide the Area with a limited access, online Archive capability was sent to 3 Waves in January 2024. We are awaiting a cost estimate from 3 Waves.

**Meetings held:** Meetings took place via email, phone & Webex to conclude the actions indicated above.

**Outcomes, struggles, successes:** In January, 3 Waves informed the Area that DRUPAL 10 has been released & that 3 Waves will move our website over to DRUPAL 10 in the coming months, but they expect to charge us "relatively little" beyond the normal \$120 monthly maintenance fee we already pay. (We don't yet have an estimated completion date.) •

**Important action items accomplished or to do:**

**ACCOMPLISHED:** Archive capability SOW has been sent to 3 Waves for a cost estimate.

**TO DO:** (1) Continue to post revised job descriptions, calendar updates & officer/coordinator reports to the existing website as needed. (2) Monitor progress of DRUPAL 10 conversion. (3) Finalize the implementation of the Archive capability.

**Any wins or wows that have occurred?** (1) The Tech Team in coordination with the Events Team has been doing a superb job of maintaining the website content!