

Prepared 31 March 2024

VA Area Coordinator's Report: WEBSITE COORDINATOR

Date of Assembly or VAWSC Meeting: Spring Assembly 04 May 2024

Area Coordinator: WEBSITE

Name and Email: Bruce B., Becky D., Cheryl L., Sue V. (webcoordinator@vaalanon.org)

Informational Items: Updates since last meeting

- Actions taken:
 - o 3 Waves is transitioning our website from DRUPAL 9 to DRUPAL 10. They told us they can (most likely) finish this transition as part of our monthly maintenance at no extra cost.
 - o We presented 3 Waves with our statement of work (SOW) to provide the Area with an online archive capability & we are still waiting for a cost estimate from them.
 - o There have been some recent issues with the meeting search function which are being addressed by our group records coordinator & 3 Waves.

 - Meetings held:
 - o Meetings took place as needed via email, phone & Webex as needed.

 - Outcomes, struggles, successes: The website is a constant work-in-progress which requires the attention of the entire team to "tweak," correct & improve. Successes far outnumber glitches.

 - Important action items accomplished or to do:
 - o ACCOMPLISHED: SOW to request 3-Waves to build an archive capability is under evaluation by 3 Waves.
 - o TO DO: Continue to make updates & changes to the existing website as needed
- Agenda Items to Add to the Meeting Agenda
- Any thought force ideas? No
 - Any issues of concern? None at this time
 - Any wins or wows that have occurred? The Tech Team is outstanding! Continuing to maintain top performance.