



Virginia Area Al-Anon Alateen Assembly
P.O. Box 2583
Midlothian, Virginia 23113-8583

TREASURER'S REPORT for THE FIRST QUARTER of 2023
(For the Spring 2023 Hybrid Assembly)
Prepared April 25, 2023

1. ATTACHMENTS

- A. VA Area Assembly 2023 Budget v. Actual Report, January 1 – March 31, 2023
- B. Income & Expense Prior Year Comparison, January 1 – March 31, 2023
- C. Income & Expense by Class
- D. Group Contributions Report, January 1 – March 31, 2023

2. ACCOUNT BALANCES

Account	Balances as of March 31		
	2021	2022	2023
Checking (operations)	\$19,780	\$42,065	\$46,450
PayPal (operations)	1,166	4,108	334
Credit Card (operations)	-318	0	-217
Savings (reserve)	26,973	26,976	26,985
Subtotal	47,601	73,149	73,552
Convention	10,111	4,397	15,000
Total	\$57,712	\$77,546	\$88,552

3. INCOME

Income from contributions through March 31, 2023 was \$5,889, which is 26 percent of our budgeted goal for the year, roughly one quarter of the income during the first quarter. The income from Spring Assembly registrations through March 31, 2023 is also listed, and will be used to pay the Spring Assembly expenses (Hotel, A/V Contract, etc.)

4. EXPENSES

Expenses through March 31, 2023 were \$5,724, or just 18% of our budgeted expenses for the year, one-quarter of the way into the year. Website expenses are over budget because we

received the upgrade invoice in 2023 rather than 2022. Website expenses were under budget last year, so that carry over covers us this year.

5. DISCUSSION

A. Bank Balances, Income and Expenses are all appropriate for a 1st quarter ending and we are in good financial health.

B. Our 2022 Tax Return Form 990EZ was filed and accepted by the IRS.

C. The transfer from our Operating checking account to the Convention checking account, to restore that balance to \$15,000 was made at the end of 2022. The Area has previously voted to return that account balance to \$15,000 as the work begins on each Convention, whether that means the Area donating to cover a deficit, or the Area receiving to return any profit.

D. With the blessing of my fellow officers, I am giving an expanded feature of our Quickbooks accounting software a trial run. It should eliminate any negative numbers in our budgeting reports, as well as provide an additional report that displays the income, expenses, and net income of every event. It will also align our bookkeeping practices to with those of other non-profits. I believe that a little extra effort on my part will result in an easier format for members. If there is any confusion as we transition, please ask questions!

E. As always, we encourage groups, districts and service centers to continue to make contributions to the links of service as finances permit, and to transition to making Area contributions via PayPal rather than by mailing paper checks, thereby reducing the administrative burden at both ends.

F. 2023 has seen a slight increase in contributions received that cannot be identified. Please remember to include **our Area number, your District number AND your group number on your contributions, whether made through PayPal or by check.**

In other words, 57-DistXXX-GrpXXX

G. Please check the attached Group Contribution Report for accuracy. There are a handful of unidentified contributions already this year.

Respectfully submitted:

Laura B. Lovern
Area Treasurer

P.S.: Please feel free to contact me at treasurer@vaalanon.org or 434-944-2288.

VIRGINIA AREA ASSEMBLY 2023 BUDGET
AS OF: MARCH 31, 2023

INCOME FROM CONTRIBUTIONS	Budgeted	Actual	Percent	Notes
01 001-029 Group & District Contributions	\$ 23,000	\$5,889	26%	
01 098 Service Center Contributions	\$ 400		0%	
01 099 + 02 Other Income	\$ 350	\$15	4%	
03 Fees - PayPal and Other		-\$368		
05 Spring Assembly Registration		\$7,300		
INCOME FROM ALL SOURCES	\$ 23,750	\$12,836	54%	budgeted for contrib; actual from all sources
Surplus or (Deficit) from Prior Year	\$ 7,500	\$9,699	129%	carried in from 2022 actual
TOTAL FUNDS AVAILABLE THIS YEAR	\$ 31,250	\$22,535	72%	
EXPENSES	Budgeted	Actual	Percent	
10 DELEGATE				
WSC Equalized Travel	\$ 2,300		0%	
WSC Incidentals	\$ 100		0%	
Area Expenses	\$ 300		0%	
Southeast Regional SERDGT	\$ 1,500	\$35	2%	Delegate's request
20 OTHER OFFICERS	\$ -	\$0	0%	costs are captured in events supported
21 COORDINATORS/LIAISONS/OTHER				
Alateen Coordinator	\$ 500		0%	
Area Alateen Process Person	\$ 500		0%	
Archives	\$ 1,200	\$288	24%	storage
Group Records	\$ -			
Literature	\$ -			
Long Range Planning Committee	\$ -			
Public Outreach	\$ 1,100		0%	
30 OPERATIONS				
Bank Service Charges	\$ 200		0%	
Financial Management	\$ 1,000		0%	
Supplies and Other Admin Exp	\$ 1,600	\$229	14%	Microsoft renewal, Officer Service Manuals
Insurance	\$ 750		0%	
Post Office Box	\$ 60		0%	
Scholarships (except Assemblies)	\$ 100		0%	
Communications	\$ 1,000		0%	increased use of WEBEX
40 MEETINGS				
Donations to Meeting Venues	\$ -		0%	virtual officers' & VAWSC meetings
Officers Meetings	\$ -		0%	virtual
VAWSC Meetings	\$ -		0%	virtual
50 WEBSITE	\$ 4,000	\$5,120	128%	approx \$1750 is fixed; \$4440 pd for upgrade
60 CONVENTION 2023	\$ (2,000)		0%	based on 2019 Conv before 2022 Conv was held
ASSEMBLIES				
70 Spring Assembly	\$ 8,200	\$53	1%	2023 budget appr b/4 2022 Assemblies held
71 Fall Assembly	\$ 8,200		0%	2023 budget appr b/4 2022 Assemblies held
Miscellaneous	\$ 320		0%	
TOTAL EXPENSES	\$ 31,250	\$5,724	18%	
Available Funds Minus Expenses	\$ -	\$7,112		
Carry Forward to Next Year	\$ -	\$16,811		

Virginia Area Alanon Alateen Assembly
Income & Expense Prior Year Comparison
January through March 2023

Accrual Basis

	Jan - Mar 23	Jan - Mar 22
Income		
01 Contributions		
057-001 Albemarle	480.88	348.68
057-002 Springfield Annandale	270.00	15.00
057-003 Arlington	25.00	140.00
057-004 Blue Ridge	326.93	425.39
057-005 Bull Run	260.00	215.00
057-006 Central Valley	140.00	80.00
057-008 Fairfax	233.00	194.00
057-009 Falls Church Vienna McL	137.97	75.00
057-010 Loudoun Reston	700.02	501.51
057-012 Nansemond	28.00	145.28
057-013 New River	0.00	150.00
057-014 Norfolk	99.00	0.00
057-016 Peninsula	371.86	481.73
057-017 Piedmont	0.00	33.77
057-018 Alexandria	253.00	518.00
057-019 Rappahanock	206.72	116.73
057-020 Richmond North	608.60	431.64
057-021 Roanoke Alleghany	212.50	170.00
057-022 Seven Hills	43.50	93.92
057-023 Southside	0.00	100.00
057-024 Southwest	20.00	10.00
057-027 Virginia Beach	344.97	318.80
057-029 James River South	884.83	521.51
057-060 Individual & Other	242.40	202.00
Total 01 Contributions	5,889.18	5,287.96
03 PayPal Fee	-367.71	-23.19
04 Interest Income	2.00	1.45
05 Registration Income	7,300.00	0.00
06 Donations Received	12.86	0.00
Total Income	12,836.33	5,266.22
Gross Profit	12,836.33	5,266.22
Expense		
10 Delegate		
003 Southeast Regional SERDGT	35.00	35.00
Total 10 Delegate	35.00	35.00
21 Coordinators, Liaisons, Othe		
001 Alateen Coordinator	0.00	32.15
002 Area Alateen Process Person	0.00	396.00
003 Archives	288.00	271.00
Total 21 Coordinators, Liaisons, Othe	288.00	699.15
30 Operations		
002 Financial Management	0.00	-11,616.39
008 Corporate Registration	0.00	25.00
010 Supplies & Other Office Exp	228.75	0.00
Total 30 Operations	228.75	-11,591.39
40 Meetings		
002 Officers Meetings	0.00	627.00
Total 40 Meetings	0.00	627.00

**Virginia Area Alanon Alateen Assembly
Income & Expense Prior Year Comparison
January through March 2023**

Accrual Basis

	Jan - Mar 23	Jan - Mar 22
50 Website		
001 Maintenance	480.00	360.00
002 Changes & Upgrades	4,440.00	0.00
003 Web Hosting	199.87	161.39
Total 50 Website	5,119.87	521.39
60 Convention		
001 Registration Income	0.00	-3,000.00
002 Donations Income	0.00	-193.10
003 Sales Income	0.00	-112.00
004 Cost of Sales	0.00	42.34
008 Hotel Expenses	0.00	4,725.00
Total 60 Convention	0.00	1,462.24
70 Assembly, Spring		
001 Registration Income	0.00	-4,191.00
002 PayPal Cost	0.00	112.37
007 Supplies, Postage, Copying,	52.64	201.70
Total 70 Assembly, Spring	52.64	-3,876.93
Total Expense	5,724.26	-12,123.54
Net Income	7,112.07	17,389.76

**Virginia Area Alanon Alateen Assembly
Income & Expense by Class
January through March 2023**

	Contributions	Convention	Coordinators, Liaisons	Delegate	Operations
Income					
01 Contributions	5,889.18	0.00	0.00	0.00	0.00
03 PayPal Fee	-25.60	-0.86	0.00	0.00	0.00
04 Interest Income	0.00	0.00	0.00	0.00	2.00
05 Registration Income	0.00	0.00	0.00	0.00	0.00
06 Donations Received	0.00	12.86	0.00	0.00	0.00
Total Income	5,863.58	12.00	0.00	0.00	2.00
Gross Profit	-5,863.58	12.00	0.00	0.00	2.00
Expense					
10 Delegate	0.00	0.00	0.00	35.00	0.00
003 Southeast Regional SERDGT					
Total 10 Delegate	0.00	0.00	0.00	35.00	0.00
21 Coordinators, Liaisons, Othe					
003 Archives	0.00	0.00	288.00	0.00	0.00
Total 21 Coordinators, Liaisons, Othe	0.00	0.00	288.00	0.00	0.00
30 Operations					
010 Supplies & Other Office Exp	0.00	0.00	0.00	0.00	228.75
Total 30 Operations	0.00	0.00	0.00	0.00	228.75
50 Website					
001 Maintenance	0.00	0.00	0.00	0.00	0.00
002 Changes & Upgrades	0.00	0.00	0.00	0.00	0.00
003 Web Hosting	0.00	0.00	0.00	0.00	0.00
Total 50 Website	0.00	0.00	0.00	0.00	0.00
70 Assembly, Spring					
007 Supplies, Postage, Copying,	0.00	0.00	0.00	0.00	0.00
Total 70 Assembly, Spring	0.00	0.00	0.00	0.00	0.00
Total Expense	0.00	0.00	288.00	35.00	228.75
Net Income	5,863.58	12.00	-288.00	-35.00	-228.75

Accrual Basis

**Virginia Area Alanon Alateen Assembly
Income & Expense by Class
January through March 2023**

	Spring Assembly	Website	TOTAL
Income			
01 Contributions	0.00	0.00	5,889.18
03 PayPal Fee	-341.25	0.00	-367.71
04 Interest Income	0.00	0.00	2.00
05 Registration Income	7,300.00	0.00	7,300.00
06 Donations Received	0.00	0.00	12.86
Total Income	6,958.75	0.00	12,836.33
Gross Profit	6,958.75	0.00	12,836.33
Expense			
10 Delegate	0.00	0.00	35.00
003 Southeast Regional SERDQT			
Total 10 Delegate	0.00	0.00	35.00
21 Coordinators, Liaisons, Othe			
003 Archives	0.00	0.00	288.00
Total 21 Coordinators, Liaisons, Othe	0.00	0.00	288.00
30 Operations			
010 Supplies & Other Office Exp	0.00	0.00	228.75
Total 30 Operations	0.00	0.00	228.75
50 Website			
001 Maintenance	0.00	480.00	480.00
002 Changes & Upgrades	0.00	4,440.00	4,440.00
003 Web Hosting	0.00	199.87	199.87
Total 50 Website	0.00	5,119.87	5,119.87
70 Assembly, Spring			
007 Supplies, Postage, Copying,	52.64	0.00	52.64
Total 70 Assembly, Spring	52.64	0.00	52.64
Total Expense	52.64	5,119.87	5,724.26
Net Income	6,906.11	-5,119.87	7,112.07

**Virginia Area Alanon Alateen Assembly
Group Contributions Report
January through March 2023**

Accrual Basis

Date	Name	Memo	Amount
Income			
01 Contributions			
057-001 Albemarle			
02/02/2023	46507 Wednesday Noon	#1178 12/31/22	38.40
02/02/2023	13822 Tuesday Evening	#1005 1/10/23	157.24
02/20/2023	30596458 Saturday Morning Step	1/28/23 #5173	85.24
02/20/2023	13823 Monday Night AFG	1/30/23 #1191	200.00
Total 057-001 Albemarle			480.88
057-002 Springfield Annandale			
02/02/2023	50158 Springfield 12 & 12	#6019 12/18/22	90.00
02/02/2023	14039 Courage To Change	#1111 1/5/23	90.00
03/29/2023	14039 Courage To Change	PayPal	90.00
Total 057-002 Springfield Annandale			270.00
057-003 Arlington			
02/02/2023	32695 South Arlington	#197 12/20/22	25.00
Total 057-003 Arlington			25.00
057-004 Blue Ridge			
01/23/2023	30774831 Love and Service AFG	PayPal	13.89
01/25/2023	30657934 Believe in Tomorrow	PayPal	20.00
02/02/2023	30634838 Breakfast On Picadilly	#1078 12/20/22	83.04
02/20/2023	30590997 Better Fridays	1/24/23 #177	210.00
Total 057-004 Blue Ridge			326.93
057-005 Bull Run			
02/20/2023	13940 Wednesday Winners	1/15/23 #1050	100.00
02/20/2023	30505917 Manassas Men	1/27/23 #9833274	160.00
Total 057-005 Bull Run			260.00
057-006 Central Valley			
02/02/2023	14049 Verona	#718 12/22/22	50.00
02/20/2023	30654852 Discovering Choices	1/21/23 #11423	60.00
03/16/2023	14078 Waynesboro 12 & 12	#1541 2/7/23	30.00
Total 057-006 Central Valley			140.00
057-008 Fairfax			
02/02/2023	30582605 Burke Men's Step	#141 1/1/23	120.00
02/20/2023	30502268 Recovering Parents	1/24/23 #38595391	113.00
Total 057-008 Fairfax			233.00
057-009 Falls Church Vienna McL			
01/29/2023	62182 Ladies Night Out	PayPal	35.97
03/16/2023	30685937 Courage to Change	#52625425 2/10/23	2.00
03/16/2023	13867 Great Expectations	#295 2/20/23	100.00
Total 057-009 Falls Church Vienna McL			137.97
057-010 Loudoun Reston			
01/23/2023	47542 Hope	PayPal	150.00
02/02/2023	62752 Lunch Group	#2996795812 1/9/23	60.02
02/20/2023	46037 4-M Mens	1/10/23 #985012	285.00
03/16/2023	13945 Middleburg	#3357 2/7/23	50.00
03/16/2023	30620507 Bring Your Own Paper Writing...	#3356 2/7/23	30.00
03/16/2023	503358 Saturday Serenity	#51379409 2/10/23	125.00
Total 057-010 Loudoun Reston			700.02

**Virginia Area Alanon Alateen Assembly
Group Contributions Report
January through March 2023**

Accrual Basis

Date	Name	Memo	Amount
057-012 Nansemond			
02/02/2023	30632182 Chesapeake Parents	#1052 12/21/22	28.00
Total 057-012 Nansemond			28.00
057-014 Norfolk			
02/02/2023	62605 Courage To Change	#1435 1/6/23	99.00
Total 057-014 Norfolk			99.00
057-016 Peninsula			
02/02/2023	13888 Progressive	#925 12/20/22	100.00
02/16/2023	64343 Tuesday At Two	PayPal	191.86
02/20/2023	30690142 Welcoming Wednesdays	1/20/23 #2089	10.00
03/16/2023	30690142 Welcoming Wednesdays	#3017391547 2/10/23	10.00
03/16/2023	30639953 Breakfast Club	#1250 2/14/23	50.00
03/16/2023	30771929 Tuesday in the Park	#1013 2/21/23	10.00
Total 057-016 Peninsula			371.86
057-018 Alexandria			
03/16/2023	13770 Old Town Noon	#132 2/10/23	128.00
03/16/2023	63815 Parents	#769 2/15/23	125.00
Total 057-018 Alexandria			253.00
057-019 Rappahanock			
02/02/2023	51545 New Beginnings	#1269 12/18/22	25.00
02/02/2023	63017 Serenity Seekers	#176 12/29/22	38.72
02/02/2023	62690 Surviving The Weekend	#2191 1/1/23	105.96
02/20/2023	63711 Over The Rainbow	1/4/23 #1079	12.04
02/20/2023	51545 New Beginnings	1/21/23 #1273	25.00
Total 057-019 Rappahanock			206.72
057-020 Richmond North			
02/02/2023	32645 Tuesday Night Adult Child	#167 12/22/22	50.00
02/02/2023	30537653 Ashland	#1219 1/3/23	179.60
02/20/2023	30632608 Saturday Serenity	1/17/23 #3001364683	184.00
03/16/2023	13990 Thursday Night Men's	#895062 2/7/23	195.00
Total 057-020 Richmond North			608.60
057-021 Roanoke Alleghany			
02/02/2023	51031 Moneta	#995071 12/28/22	15.00
02/02/2023	40904 Saturday Morning	#707 1/3/23	75.00
02/20/2023	14022 Wednesday Morning	1/16/23 #1056	90.00
02/20/2023	26368 Gratitude on Grandin	1/24/23 #1986	20.00
03/16/2023	502330 Keep It Simple	#1096 2/7/23	12.50
Total 057-021 Roanoke Alleghany			212.50
057-022 Seven Hills			
02/02/2023	13929 Serenity	#764 1/5/23	43.50
Total 057-022 Seven Hills			43.50
057-024 Southwest			
02/20/2023	13760 A New Hope Abingdon	1/14/23 #2647	20.00
Total 057-024 Southwest			20.00

**Virginia Area Alanon Alateen Assembly
Group Contributions Report
January through March 2023**

Accrual Basis

Date	Name	Memo	Amount
057-027 Virginia Beach			
01/08/2023	25319 Freedom Women's	PayPal	26.00
02/02/2023	30568949 Beach Parents	#1107 12/28/22	140.10
02/02/2023	30704276 First Things First	#145 12/28/22	20.00
02/02/2023	24754 Sandbridge	#369 1/5/23	25.00
02/02/2023	14067 Small Shores Step Study	#244 1/7/23	20.00
02/20/2023	30729214 Hope for Adult Children	1/23/23 #1665	36.60
03/16/2023	14070 Wednesday Noon	#807 2/2/23	24.87
03/20/2023	14062 Friday Night Meeting	PayPal	52.40
Total 057-027 Virginia Beach			344.97
057-029 James River South			
02/02/2023	52415 Monday Womens 4th Step	#5125 12/15/22	66.01
02/02/2023	42366 Thursday 12 & 12	#1077 12/23/22	113.70
02/02/2023	13989 Just for Today	#9004 1/6/23	400.00
02/20/2023	29862 Sunday Optimists	1/1/23 #5155	20.00
02/20/2023	30700112 Help and Hope	1/17/23 #1106	125.12
03/16/2023	30616272 Parents with Hope	#5149 2/24/23	160.00
Total 057-029 James River South			884.83
057-060 Individual & Other			
01/06/2023	Individual Contribution	PayPal	21.10
01/09/2023	Individual Contribution	PayPal	50.00
01/16/2023	Individual Contribution	PayPal	10.00
02/02/2023	Payee Unknown	#42658035 12/21/22 u...	51.30
02/02/2023	Payee Unknown	#1255 12/22/22 uniden...	60.00
02/16/2023	Individual Contribution	PayPal	10.00
03/16/2023	Payee Unknown	#132 2/19/23 Alanon A...	30.00
03/16/2023	Individual Contribution	PayPal	10.00
Total 057-060 Individual & Other			242.40
Total 01 Contributions			5,889.18
Total Income			5,889.18
Gross Profit			5,889.18
Expense			
Net Income			5,889.18

January 15, 2022

Virginia Area Assembly Check Illustration

Name on Bank Account	<u>1/15/22</u>	222
		date
Pay to the Order of <u>Virginia Area Assembly</u>		\$ 1,000,000.00
<u>One million and 00/100</u> ~ ~ ~ ~ ~		DOLLARS
AlAnon World Bank 123 Sanity Street Serenity, USA 99999	<i>Name of Your Group</i>	
For <u>057 - 099 - 00012345</u>	<i>Treasurer's Signature</i>	
— 1 2 3 4 5 6 7 8 9 - 0 2 2 2 — 3 3 3 3 3 3 3 3 3 3 — 0 0 1		

PLEASE PASS THIS INFORMATION TO ALL TREASURERS

1. On the *pay to the order of* line, please enter only Virginia Area Assembly.
2. On the lower left *For* (memo) line, enter your Area (057), District and Group numbers as shown in the example (*numbers shown above are fake numbers for illustration only*). Find your District number in the box below. Your five-to-eight digit Group number appears on envelopes mailed to your Group from the WSO, or ask your Group or District Representative. If applicable, indicating the Group name somewhere on the check is helpful.
3. Service Center/District/Individual contributions: indicate this on the memo line (no numbers).
4. If the check is sent in response to the Area Semiannual Appeal, write APPEAL on the check in any convenient blank space.
5. PayPal: In the message section of the PayPal screen, please enter at least the District and Group number. District and group names are also helpful here.
6. All of this information is needed by our Area Treasurer to properly record your contributions so that your District and Group receive credit. Without this information your contributions will appear in Area financial reports under "Other."

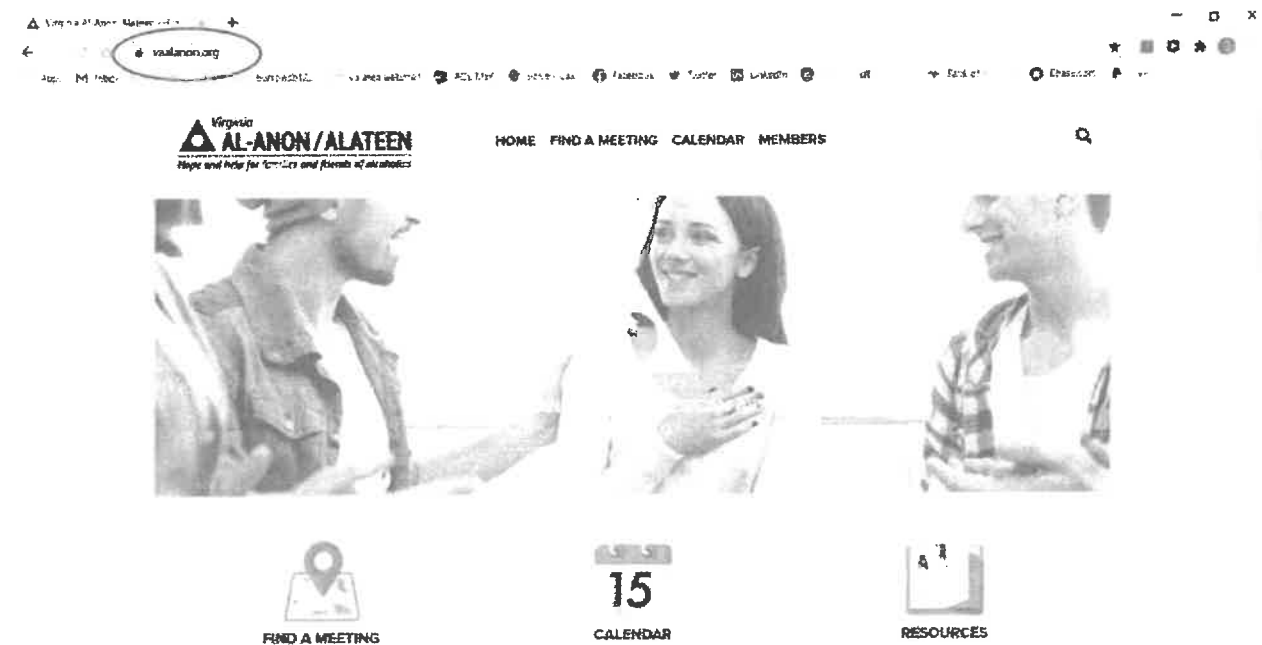
Table of District Numbers

001 Albemarle	011 <i>unused number</i>	021 Roanoke Alleghany
002 Springfield Annandale	012 Nansemond	022 Seven Hills
003 Arlington	013 New River	023 Southside
004 Blue Ridge	014 Norfolk	024 Southwest
005 Bull Run	015 Northern Neck	025 <i>unused number</i>
006 Central Valley	016 Peninsula	026 Triangle
007 <i>unused number</i>	017 Piedmont	027 Virginia Beach
008 Fairfax	018 Alexandria	028 <i>unused number</i>
009 Falls Ch Vienna McLean	019 Rappahannock	029 James River South
010 Loudoun Reston	020 Richmond North	030 <i>unused number</i>

Mail checks to: Virginia Area Assembly, PO Box 2583, Midlothian, VA 23113
 Questions? Email: treasurer@vaalanon.org or call your District Rep.

PayPal Illustration: How to Donate to the Virginia Area October 1, 2020

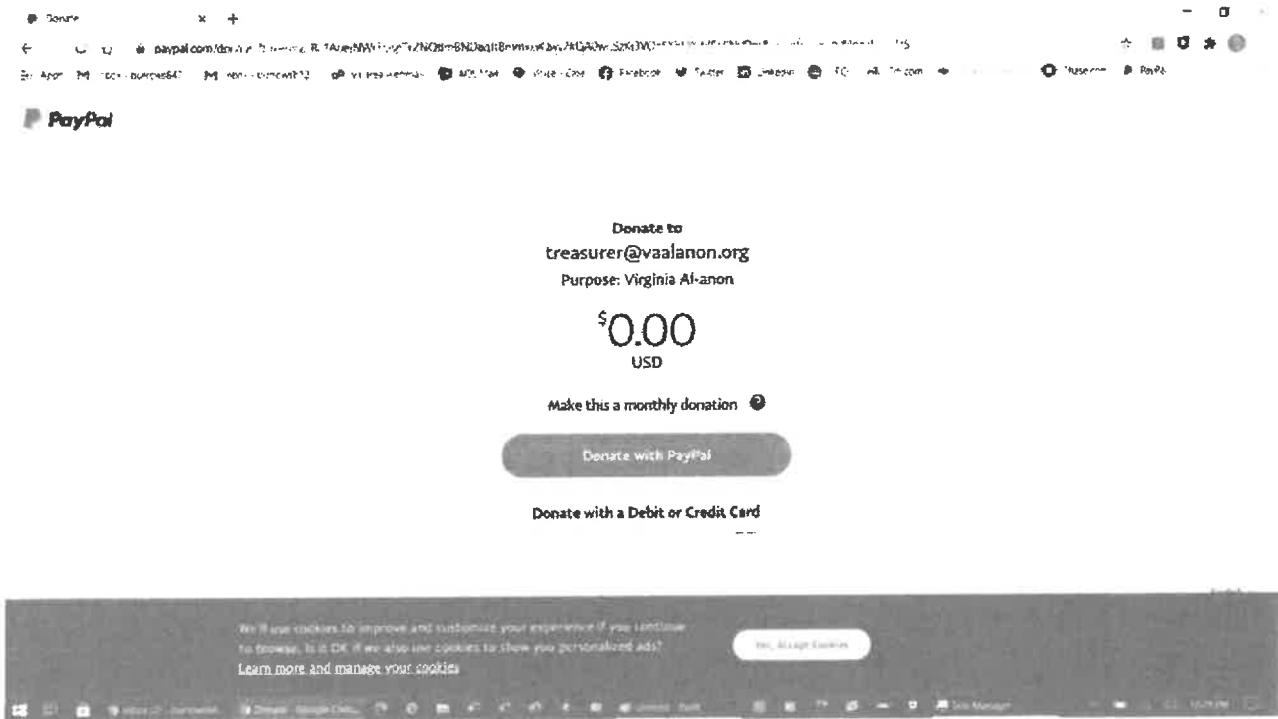
We recommend you use a desktop or notebook computer for clarity and simplicity. If you donate from your own PayPal account, the small PayPal fee can be avoided if you use your PayPal cash balance or if your PayPal account is linked to your bank account for payment purposes. If you see the option to send money to a friend or relative, use it. See additional information below. (At the Area, we have no preference either way.)



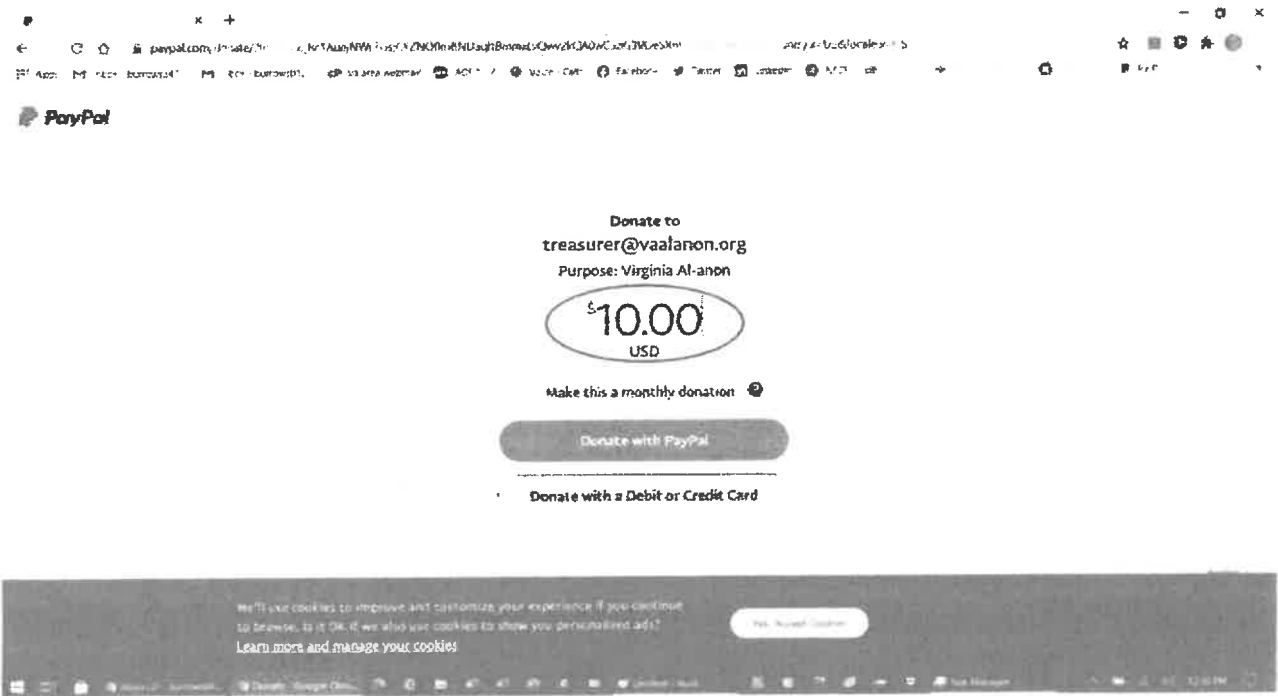
In your preferred web browser, go to www.vaalanon.org and scroll down to the bottom of the main page.



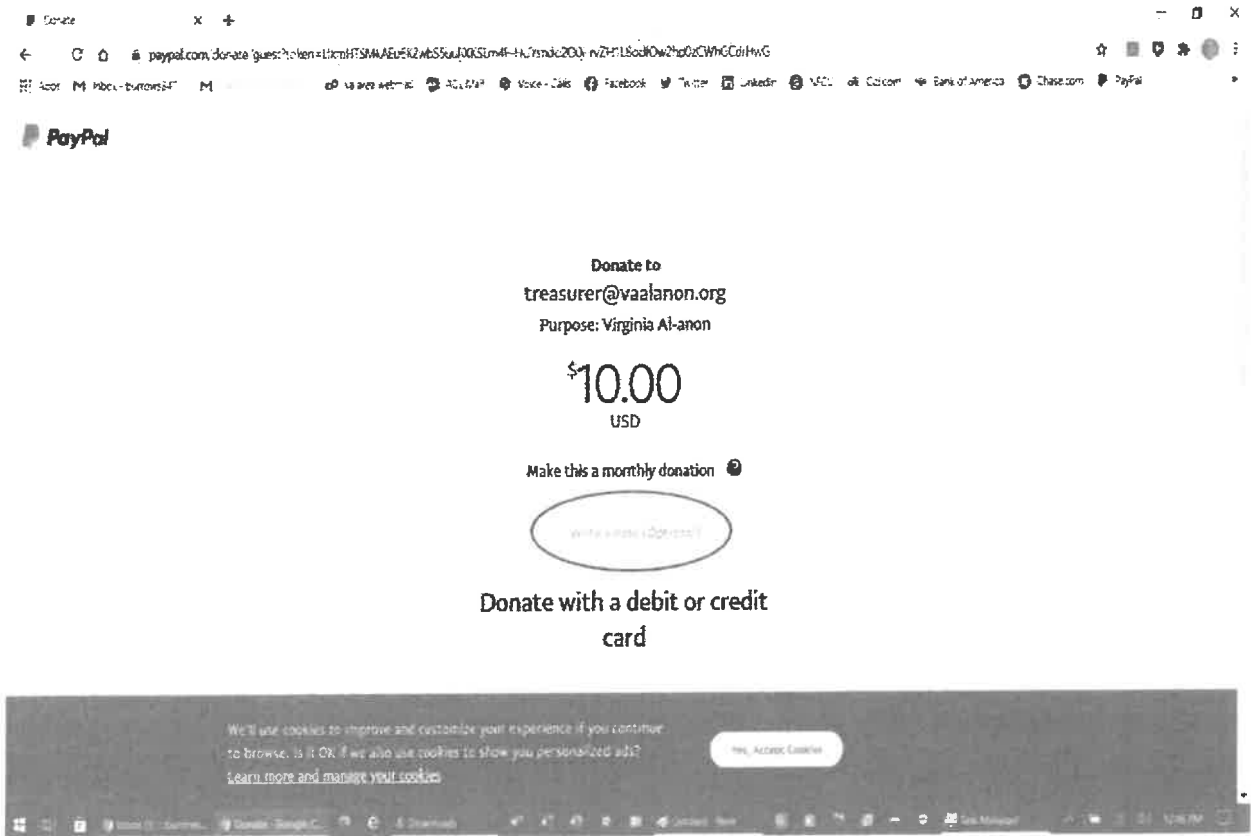
Scroll to the bottom of the page and click on the DONATE button.



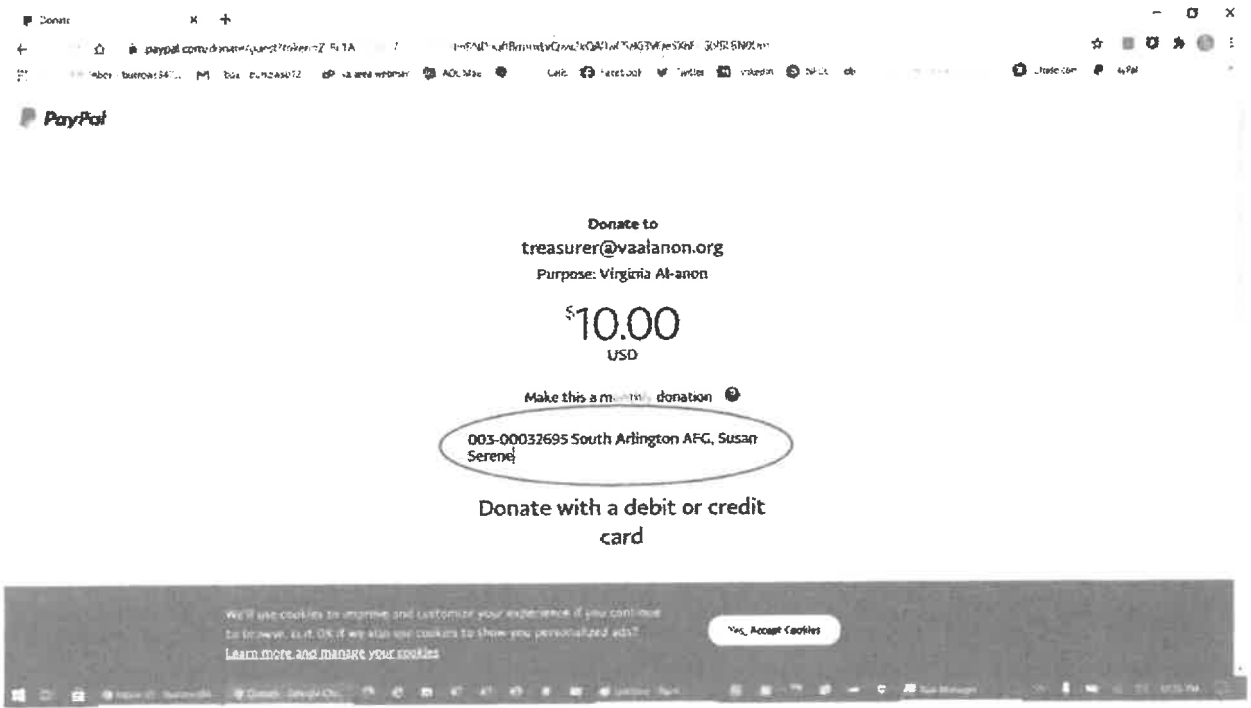
Wait a few moments for the PayPal screen to appear.



1. Enter the dollar amount you want to donate. (You can choose to make it a monthly donation.)
2. If you choose the **Donate with PayPal** button, you will see a screen that allows you to open your own PayPal account. Enter your PayPal user ID and password, and direct your donation to treasurer@vaalanon.org.
3. The other button will take you to the next screen (see below).



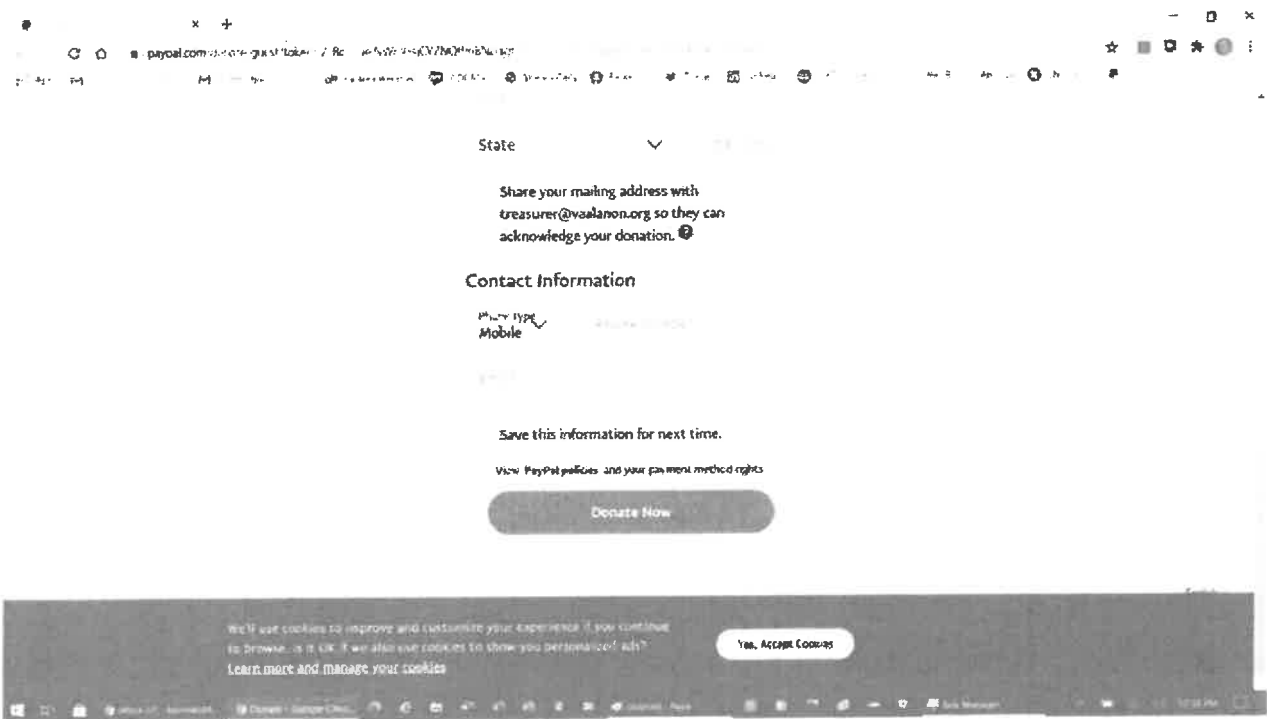
Find the words, "Write a note (Optional)."



Enter your district and group number and name. You may also enter your name if you wish. This is more important if you are making an individual donation, but it is not necessary if you prefer to remain anonymous.



Continue to scroll down this page and enter the required information.



When you have finished entering the required information, click on the blue Donate Now button. YOU ARE DONE, and we thank you for using PayPal.

Laura Lovern
Area Treasurer
434-944-2288