



Virginia Area Al-Anon Alateen Assembly
P.O. Box 2583
Midlothian, Virginia 23113-8583

TREASURER'S REPORT for the FIRST THREE FISCAL QUARTERS
(for the 10 October virtual meeting of the Area Assembly)

Prepared October 5, 2020

1. ATTACHMENTS

- A. VA Area Assembly 2020 Budget v. Actual Report, 1 Jan thru 30 Sep 2020
- B. Income & Expense Prior Year Comparison, 1 Jan thru 30 Sep 2020
- C. Group Contributions Report, 1 Jan thru 30 Sep 2020
- D. DRAFT 2021 Area Budget
- E. Area 57 Check Illustration
- F. Area 57 VAWSC Suggested Fund Allocation
- G. PayPal Illustration

2. ACCOUNT BALANCES

Account	Balances as of September 30		
	2018	2019	2020
Checking (operations)	\$27,819	\$19,336	\$26,855
PayPal (operations)	16,554	15,394	1,222
Credit Card (operations)	-175	-67	-198
Savings (reserve)	26,961	26,967	26,972
Subtotal	71,159	61,630	54,851
Convention	14,234	19,990	10,265
Total	\$85,393	\$81,620	\$65,116

3. INCOME

Income thru September 30, 2020 was \$17,086, which is 63 percent of our goal for this time of the year. This number is not surprising given current pandemic conditions. If we were "on plan" we would be at 75 percent of goal (about \$20,000).

3. EXPENSES

Expenses thru September 30, 2020 totaled \$10,409, 38 percent of our plan for this time of year, mostly due to cancellation of Spring Assembly and use of WEBEX for meetings.

4. DRAFT 2021 BUDGET

The VAWSC recommends Assembly approval of the draft 2021 budget (Attachment D). It is almost a straight-line copy of the 2020 budget with two exceptions: Area outlays for the two Assemblies were increased by \$1,000 each to reflect recent experience, and Public Outreach continues to be one of our top priorities as reflected in the public outreach coordinator budget line and in the website numbers. Also, we are projecting a Convention surplus of \$1,000 in 2021, reflecting some early registrations and donations for the 2022 Convention. Typically, there is more income than expense in the Convention account in the year preceding the Convention.

5. DISCUSSION

A. Bank Balances, Income and Expenses are as expected as of September 30, 2020, and we are in good financial health. We avoided spending about \$8,000 by canceling the Spring Assembly, so that will help our bottom line, financially speaking. As the social distancing mandate winds down, Area financial indicators will very likely improve.

B. We encourage groups, districts and service centers to continue to make contributions to the links of service as finances permit, knowing that actual passing of the basket is likely not occurring during the social distancing, but we hope members are saving the contributions they *would normally* have made during in-person meetings, and will make those contributions by PayPal, by USPS or at the first in-person meeting after the social distancing period ends, as individual circumstances permit.

C. We also encourage groups, districts and service centers to transition to making contributions via PayPal rather than by mailing paper checks, thereby reducing the administrative burden at both ends. There has been a notable uptick in the use of PayPal for donations to the Area -- a very positive trend which we should encourage!

D. Above all, stay healthy and stay safe!

Respectfully submitted:

Bruce L. Burrows
Area Treasurer

P.S.: Please feel free to contact me at treasurer@vaalanon.org or 703-609-0034.

VIRGINIA AREA ASSEMBLY 2020 BUDGET v. ACTUAL REPORT
AS OF: September 30, 2020

INCOME FROM CONTRIBUTIONS	Budgeted	Actual	Percent	Notes
01 001-029 Group & District Contributions	\$ 26,000	\$ 16,121.93	62%	reference percent = 75%
01 050 Service Center Contributions	\$ 650	\$ 48.25	7%	
01 060 + 02 Other Income	\$ 350	\$ 915.94	262%	
INCOME FROM CONTRIBUTIONS	\$ 27,000	\$ 17,086.12	63%	reference percent = 75%
Surplus or (Deficit) from Prior Years	\$ 680	\$ 680.98	100%	
TOTAL FUNDS AVAILABLE THIS YEAR	\$ 27,680	\$ 17,767.10	64%	reference percent = 75%
EXPENSES	Budgeted	Actual	Percent	
10 DELEGATE				
WSC Equalized Travel	\$ 1,900	\$ -	0%	
WSC Incidentals	\$ 100	\$ -	0%	
Area Expenses	\$ 300	\$ -	0%	
Southeast Regional SERDGT	\$ 500	\$ -	0%	
20 OTHER OFFICERS	\$ 1	\$ -	0%	claims appear in programs supported
21 COORDINATORS/LIAISONS/OTHER				
Alateen Coordinator	\$ 500	\$ 521.99	104%	
Area Alateen Process Person	\$ 300	\$ 591.16	197%	\$447 pd in Jan. for 2019 expenses
Archives	\$ 750	\$ 703.00	94%	reference percent = 75%
Group Records	\$ 1	\$ -	0%	
Literature	\$ 1	\$ -	0%	
Long Range Planning Committee	\$ 1	\$ -	0%	
Public Outreach	\$ 1,100	\$ (20.04)	-2%	
30 OPERATIONS				
Bank Service Charges	\$ 200	\$ 75.52	38%	
Financial Management	\$ 1,000	\$ 401.39	40%	Quickbooks & Quickbooks Online
Capital Expenses/Equipment	\$ 1,000	\$ -	0%	
Insurance	\$ 2,500	\$ -	0%	
Post Office Box	\$ 60	\$ -	0%	
Scholarships (except Assemblies)	\$ 100	\$ -	0%	
Communications	\$ 500	\$ 433.54	87%	WEBEX (additional cost expected 4th qtr.)
40 MEETINGS				
Donations to Meeting Venues	\$ 300	\$ -	0%	
Officers Meetings	\$ 400	\$ 44.40	11%	
VAWSC Meetings	\$ 400	\$ 141.80	35%	
50 WEBSITE	\$ 2,000	\$ 2,781.38	139%	
60 CONVENTION 2021	\$ (1,000)	\$ 4,735.00	-474%	hotel deposit
ASSEMBLIES				
70 Spring Assembly Area Expenses	\$ 7,200	\$ -	0%	Spring Assembly 2020 was cancelled
71 Fall Assembly Area Expenses	\$ 7,200	\$ -	0%	Fall Assembly 2020 will be virtual
Miscellaneous	\$ 86	\$ -	0%	
TOTAL EXPENSES	\$ 27,400	\$ 10,409.14	38%	reference percent = 75%
Available Funds Minus Expenses	\$ 280	\$ 6,676.98		
Carry Forward to Next Year	\$ 280	\$ 7,357.96		

VA_Area_Assembly
Income & Expense Prior Year Comparison
 January through September 2020

	Jan - Sep 20	Jan - Sep 19
Income		
01 Contributions		
057-001 Albemarle	1,770.31	1,449.67
057-002 Springfield Annandale	521.34	575.85
057-003 Arlington	908.19	481.33
057-004 Blue Ridge	602.23	706.75
057-005 Bull Run	118.00	1,298.48
057-006 Central Valley	175.00	610.00
057-007 Eastern Shore	0.00	50.00
057-008 Fairfax	1,061.50	1,059.00
057-009 Falls Church Vienna McL	506.30	649.13
057-010 Loudoun Reston	2,614.62	1,252.02
057-012 Nansemond	61.39	304.84
057-013 New River	40.00	90.00
057-014 Norfolk	359.12	588.17
057-016 Peninsula	1,310.61	1,262.94
057-017 Piedmont	501.80	234.33
057-018 Alexandria	542.11	666.88
057-019 Rappahanock	498.54	353.37
057-020 Richmond North	1,921.16	3,162.67
057-021 Roanoke Alleghany	595.00	375.00
057-022 Seven Hills	48.34	193.01
057-023 Southside	100.00	50.00
057-024 Southwest	45.00	0.00
057-027 Virginia Beach	645.66	1,196.50
057-029 James River South	1,175.71	1,614.92
057-050 Al-Anon Service Centers	48.25	150.00
057-060 Individual & Other	912.58	302.28
Total 01 Contributions	17,082.76	18,677.14
02 Other Income	3.36	4.76
03 PayPal Cost	0.00	-21.70
Total Income	17,086.12	18,660.20
Expense		
10 Delegate		
003 Southeast Regional SERDGT	0.00	407.56
004 Area Expenses	0.00	288.60
Total 10 Delegate	0.00	696.16
20 Other Officers		
008 Past Delegates	0.00	420.26
Total 20 Other Officers	0.00	420.26

VA Area Assembly
Income & Expense Prior Year Comparison
 January through September 2020

	<u>Jan - Sep 20</u>	<u>Jan - Sep 19</u>
21 Coordinators, Liaisons, Othe		
001 Alateen Coordinator	521.99	67.20
002 Area Alateen Process Person	591.16	148.00
003 Archives	703.00	573.00
006 Literature	0.00	41.06
008 Public Outreach	-20.04	1,189.68
Total 21 Coordinators, Liaisons, Othe	<u>1,796.11</u>	<u>2,018.94</u>
30 Operations		
001 Bank Service Charges	75.52	73.56
002 Financial Management	401.39	854.75
004 Insurance	0.00	176.00
005 Capital Expenses & Equipmen	0.00	2,056.15
006 Scholarships (except Assemb	0.00	180.01
009 Communications	433.54	338.40
Total 30 Operations	<u>910.45</u>	<u>3,678.87</u>
40 Meetings		
001 Donations to Meeting Venue	0.00	100.00
002 Officers Meetings	44.40	716.62
003 VAWSC Meetings	141.80	1,009.58
Total 40 Meetings	<u>186.20</u>	<u>1,826.20</u>
50 Website		
001 Maintenance	1,080.00	960.00
002 Changes & Upgrades	1,500.00	2,400.00
003 Web Hosting	201.38	198.39
Total 50 Website	<u>2,781.38</u>	<u>3,558.39</u>
60 Convention		
001 Registration Income	0.00	-26,778.61
002 Donations Income	0.00	-3,965.45
003 Sales Income	0.00	-7,750.80
004 Cost of Sales	0.00	1,755.09
005 Sales Tax Paid	10.00	27.96
008 Hotel Expenses	4,725.00	27,852.17
009 Speakers Expenses	0.00	1,118.40
010 Supplies, Postage, Copying,	0.00	4,709.58
Total 60 Convention	<u>4,735.00</u>	<u>-3,031.66</u>
70 Assembly, Spring		
001 Registration Income	0.00	-26,082.00
002 PayPal Cost	0.00	630.64
003 Seventh Tradition Income	0.00	-649.60
004 Hotel Expense-Rooms	0.00	15,928.14
005 Hotel Expense-AV, Food, Cof	0.00	16,128.29
007 Supplies, Postage, Copying,	0.00	2,125.33
008 Scholarships	0.00	130.00
Total 70 Assembly, Spring	<u>0.00</u>	<u>8,210.80</u>

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Accrual Basis

VA_Area_Assembly
Income & Expense Prior Year Comparison
January through September 2020

	<u>Jan - Sep 20</u>	<u>Jan - Sep 19</u>
80 Assembly, Fall		
001 Registration Income	0.00	-19,967.00
002 PayPal Cost	0.00	475.24
005 Hotel Expense-AV, Food, Cof	0.00	6,000.00
007 Supplies, Postage, Copying,	0.00	373.99
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Total 80 Assembly, Fall	0.00	-13,117.77
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Total Expense	10,409.14	4,260.19
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Net Income	6,676.98	14,400.01
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 Accrual Basis

VA Area Assembly
Group Contributions Report
 January through September 2020

Date	Name	Memo	Amount
Income			
01 Contributions			
057-001 Albemarle			
01/03/2020	30648896 Rockfish Gap	12/12/19 ck1045	20.00
01/03/2020	46507 Wednesday Noon	12/26/19 ck1147	84.79
01/21/2020	30578533 Keep It Simple	1/2/2020 ck1306	30.00
01/21/2020	13823 Monday Night	1/11/2020 ck1127	80.00
02/24/2020	30596458 Saturday Morning Step	1/14/20 ck5117	165.34
02/24/2020	30545332 Unity	1/21/20ck5204	172.00
02/24/2020	43997 Belmont	1/30/20 ck716	30.00
06/04/2020	13822 Tuesday Evening	3/12/20 ck 2019	69.00
06/04/2020	13823 Monday Night	4/1/20 ck1132	80.00
06/04/2020	30637923 Quiet Moments	4/11/20 ck30637923	157.85
06/04/2020	30648896 Rockfish Gap	4/13/20 ck1053	40.00
06/04/2020	502073 Bound To Improve	4/17/20 ck1031	100.00
06/08/2020	District Contribution	5/15/20 ck5124	147.53
06/08/2020	30545332 Unity	5/14/20 ck5210	75.00
06/08/2020	13823 Monday Night	5/26/20 ck1136	80.00
07/13/2020	46507 Wednesday Noon	6/30/20 ck1151	166.00
07/13/2020	13823 Monday Night	7/3/20 ck1141	80.00
08/12/2020	30596458 Saturday Morning Step	7/14/20 ck5128	64.80
08/12/2020	13822 Tuesday Evening	7/15/20 ck2024	48.00
09/21/2020	30648896 Rockfish Gap	8/25/20 ck1058	80.00
Total 057-001 Albemarle			1,770.31
057-002 Springfield Annandale			
01/03/2020	50158 Springfield 12 & 12	12/4/19 ck5789	85.00
01/03/2020	14039 Courage To Change	12/5/19 ck166	35.25
02/24/2020	14039 Courage To Change	1/15/20 ck171	27.99
05/27/2020	30657676 Just For Today	paypal	74.25
06/04/2020	50158 Springfield 12 & 12	4/15/20 ck1170	67.50
06/11/2020	14039 Courage To Change	paypal	43.39
08/08/2020	14039 Courage To Change	paypal	28.83
08/08/2020	50158 Springfield 12 & 12	paypal	62.33
09/29/2020	60385 Friday AM Discussion	paypal	96.80
Total 057-002 Springfield Annandale			521.34
057-003 Arlington			
02/24/2020	District Contribution	1/27/20 ck2000500001	600.00
02/24/2020	30687694 High Nooners	1/31/20 ck168609640	60.00
05/02/2020	30564272 As We Understood Step Study	paypal	28.83
06/04/2020	61000 Thursday Niters	3/6/20 ck2619509738	25.00
06/08/2020	32695 South Arlington	5/5/20 ck1132	27.75
08/01/2020	30564272 As We Understood Step Study	paypal	33.68
09/08/2020	32695 South Arlington	8/10/20 ck4721	42.00
09/12/2020	30564272 As We Understood Step Study	paypal	58.93
09/21/2020	32695 South Arlington	9/3/20 ck4736	32.00
Total 057-003 Arlington			908.19

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Accrual Basis

VA_Area_Assembly
Group Contributions Report
 January through September 2020

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
057-004 Blue Ridge			
01/03/2020	27873 Waltz Step	12/10/19 ck2559465843	50.75
01/12/2020	30587723 Thank Goodness It's Sunday	paypal	15.24
02/24/2020	30634838 Breakfast On Picadilly	1/20/20 ck2272	135.00
03/10/2020	48142 Happy Joyous & Free	2/18/20 ck5664	15.00
03/10/2020	14082 Butterfly	2/27/20 ck641	80.00
05/06/2020	30657934 Believe in Tomorrow	paypal	80.14
05/31/2020	30587723 Thank Goodness It's Sunday	paypal	28.83
05/31/2020	30587723 Thank Goodness It's Sunday	paypal	9.41
06/04/2020	27873 Waltz Step	3/31/20 ck2578308561	27.86
08/12/2020	48142 Happy Joyous & Free	7/24/20 ck5706	40.00
09/21/2020	14083 Fig Tree	8/29/20 ck584	120.00
Total 057-004 Blue Ridge			602.23
057-005 Bull Run			
01/21/2020	30692712 Finding Ourselves Thru Recovery	1/2/2020 ck6875310007	50.00
02/24/2020	64285 Healing Hour	1/15/20 ck914	53.00
02/24/2020	28113 Hope And Help	1/16/20 ck19051133767	15.00
Total 057-005 Bull Run			118.00
057-006 Central Valley			
02/24/2020	14049 Verona	1/12/20 ck686	60.00
02/24/2020	14078 Waynesboro 12 & 12	1/14/20 ck1376	15.00
02/24/2020	38812 Serenity At Noon	2/4/20 ck437	40.00
02/24/2020	District Contribution	2/5/20 ck 760	20.00
06/04/2020	30654852 Discovering Choices	4/13/20 ck1115	40.00
Total 057-006 Central Valley			175.00
057-008 Fairfax			
01/03/2020	13815 Wednesday Miracles	12/20/19 ck5013	50.00
01/21/2020	30502268 Recovering Parents	1/7/2020 ck991405	92.00
02/24/2020	13854 Stepping Stones	1/14/20 ck3678	95.00
06/04/2020	30582605 Burke Men's Step	3/23/20 ck995014	120.00
06/04/2020	30705013 Steps to Personal Freedom	4/15/20 ck178	112.00
06/04/2020	13855 New Hope	paypal	48.25
06/08/2020	13861 University	5/7/20 ck975021	160.00
06/08/2020	13854 Stepping Stones	1/1/20 ck3740	100.00
07/03/2020	47071 Inner Peacemakers Adult Children	paypal	48.25
09/08/2020	13861 University	8/18/20 ck975025	136.00
09/21/2020	30582605 Burke Men's Step	9/11/20 ck995018	100.00
Total 057-008 Fairfax			1,061.50

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Accrual Basis

VA_Area_Assembly
Group Contributions Report
 January through September 2020

Date	Name	Memo	Amount
057-009 Falls Church Vienna McL			
01/05/2020	62182 Ladies Night Out (paypal)	paypal	50.29
03/10/2020	13867 Great Expectations	2/11/20 ck7171	120.00
03/10/2020	14051 Vienna Thursday Night	2/18/20 ck4043	132.00
04/06/2020	64511 Half Measures Aailed Us Nothing	paypal	28.83
04/11/2020	30554519 Healthy Relationships	paypal	96.80
05/20/2020	53024 Valor Para Cambiar	paypal	19.12
05/26/2020	30685937 Courage to Change	paypal	11.01
08/31/2020	30554519 Healthy Relationships	paypal	48.25
Total 057-009 Falls Church Vienna McL			506.30
057-010 Loudoun Reston			
01/03/2020	47696 Thank God It's Saturday	12/13/19 ck1203	60.00
01/05/2020	47542 Hope	paypal	133.03
01/21/2020	46037 4-M Mens	1/8/2020 ck880047	285.00
02/24/2020	503358 Saturday Serenity	1/16/20 ck9344	117.00
02/24/2020	503358 Saturday Serenity	1/16/20 ck1052	159.00
02/24/2020	62752 Lunch Group	1/24/20 ck2565388655	462.32
05/28/2020	30678421 Serenity Seekers	paypal	160.59
06/02/2020	47542 Hope	paypal	150.00
06/04/2020	62752 Lunch Group	3/16/20 ck2575769451	370.18
06/23/2020	30604843 Finally Here	5/31/20, ck5006	90.00
06/23/2020	35602 Brown Bag	6/2/20 ck6614	50.00
06/23/2020	47696 Thank God It's Saturday	6/11/20 ck1214	60.00
07/13/2020	62752 Lunch Group	6/23/20 ck2595269254	345.50
07/13/2020	District Contribution	6/29/20 ck47223424	125.00
09/08/2020	503358 Saturday Serenity	8/3/20 ck37437721	47.00
Total 057-010 Loudoun Reston			2,614.62
057-012 Nansemond			
01/03/2020	30586151 Monday Night	12/11/19 ck975004	61.39
Total 057-012 Nansemond			61.39
057-013 New River			
02/24/2020	30524296 Christiansburg	1/17/20 ck619	40.00
Total 057-013 New River			40.00
057-014 Norfolk			
01/03/2020	30519695 Adult Children In Recovery	12/20/19 mo53494459	12.50
01/03/2020	50199 Wednesday Night Beginners	12/23/19 ck1649	25.00
02/24/2020	503337 Forum	1/14/20 ck111	107.74
02/24/2020	62605 Courage To Change	1/15/20 ck1353	55.88
06/08/2020	50199 Wednesday Night Beginners	5/13/20 ck1653	50.00
07/13/2020	13959 Roosevelt Chat	6/25/20 ck1601	40.00
09/21/2020	30601059 The Ghent Gathering	9/10/20 ck2458	68.00
Total 057-014 Norfolk			359.12

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Accrual Basis

VA_Area_Assembly
Group Contributions Report
 January through September 2020

Date	Name	Memo	Amount
057-016 Peninsula			
01/03/2020	30639953 Breakfast Club	12/17/19 ck1172	35.00
01/21/2020	30717941 Meditation Meeting	1/4/2020 ck503	50.00
02/24/2020	50733 Monday Morning Women	1/17/20 ck309	30.00
02/24/2020	52330 Friday Morning Women	1/17/20 ck692	30.00
02/24/2020	13888 Progressive	1/28/20 ck870	40.78
02/24/2020	30690142 Welcoming Wednesdays	1/29/20 ck2036	35.00
02/24/2020	30619920 Walking Thru Recovery	2/3/20 ck610	53.60
03/10/2020	30525268 Up The Creek	2/12/20 ck1256	113.00
03/10/2020	64343 Williamsburg Step Study	2/19/20 ck121	80.00
03/10/2020	60778 Baby Steps	2/27/20 ck139	25.00
05/21/2020	District Contribution	paypal	96.80
06/04/2020	51837 Relationships With Serenity	3/9/20 ck1177	15.00
06/04/2020	14080 Williamsburg Step Study	3/12/20 ck 206	35.00
06/04/2020	13951 Serenity	3/20/20 ck1226	50.00
06/04/2020	13888 Progressive	4/2/20 ck877	34.23
06/04/2020	30690142 Welcoming Wednesdays	4/3/20 ck2043	35.00
06/04/2020	30649953 The Breakfast Club	4/9/20 ck1182	35.00
06/23/2020	51837 Relationships With Serenity	6/5/20 ck1182	15.00
06/23/2020	30619920 Walking Thru Recovery	6/9/20 ck615	93.20
08/12/2020	64300 Today a New Frontier	7/10/20 ck609	78.00
08/12/2020	13888 Progressive	7/15/20 ck882	40.00
08/12/2020	64343 Williamsburg Step Study	7/20/20 ck130	80.00
09/08/2020	30639953 Breakfast Club	8/4/20 ck1190	35.00
09/08/2020	30690142 Welcoming Wednesdays	8/6/20 ck2057	16.00
09/21/2020	501168 Openness & Friendship	9/5/20 ck117	160.00
Total 057-016 Peninsula			1,310.61
057-017 Piedmont			
01/03/2020	45256 Mon Nite Stepping into Recovery	12/10/19 ck056	105.00
02/24/2020	District Contribution	2/3/20 ck101	300.00
05/31/2020	45256 Stepping Into Recovery	paypal	96.80
Total 057-017 Piedmont			501.80
057-018 Alexandria			
01/03/2020	43417 Groveton Step	12/14/19 ck1630	80.00
01/03/2020	30503146 Alexandria Men's	12/23/19 ck2527	200.00
02/24/2020	63815 Parents	1/21/20 ck707	66.00
06/04/2020	501303 Survival to Recovery	4/5/20 ck588	60.00
07/13/2020	63815 Parents	6/25/20 ck712	100.00
07/28/2020	50248 Del Ray Womens Grp	paypal	36.11
Total 057-018 Alexandria			542.11

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10/04/20

Accrual Basis

VA_Area_Assembly
Group Contributions Report
 January through September 2020

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
057-019 Rappahanock			
02/24/2020	62690 Surviving The Weekend	1/13/20 ck2148	88.60
02/24/2020	51545 New Beginnings	1/18/20 ck1222	25.00
06/04/2020	District Contribution	3/16/20 ck669	100.00
06/04/2020	62690 Surviving The Weekend	4/20/20 ck2152	46.14
06/04/2020	51545 New Beginnings	4/27/20 ck1227	25.00
06/23/2020	63017 Serenity Seekers	6/15/20 ck155	92.00
08/12/2020	51545 New Beginnings	7/25/20 ck1231	25.00
08/14/2020	District Contribution	paypal	96.80
Total 057-019 Rappahanock			498.54
057-020 Richmond North			
01/03/2020	13990 Thursday Night Men's	12/19/19 ck895009	56.72
01/03/2020	32645 Tuesday Night Adult Child	12/23/19 ck120	200.00
01/21/2020	30537653 Ashland	1/4/2020 ck1121	200.00
01/21/2020	50095 Monday Strength & Hope	1/9/2020 ck2032	25.00
01/21/2020	30632608 Saturday Serenity	1/11/2020 ck454655	151.20
02/24/2020	13992 Happy Wednesday	1/15/20 ck5113	190.00
02/24/2020	66389 Al-Anon Spoken Here	1/31/20 ck2567872230	144.00
06/04/2020	30700610 How Al-Anon Works	3/3/20 ck985716	134.00
06/04/2020	30700610 How Al-Anon Works	3/6/20 ck880143	146.00
06/04/2020	32645 Tuesday Night Adult Child	3/9/20 ck127	130.00
06/04/2020	13990 Thursday Night Men's	3/24/20 ck895014	40.00
06/08/2020	30578174 Wednesday Night Live	5/16/20 ck1106	40.00
06/08/2020	13992 Happy Wednesday	5/27/20 ck5119	95.00
06/23/2020	502457 Paths to Recovery	6/18/20 ck995281	20.00
07/13/2020	13990 Thursday Night Men's	6/22/20 ck895019	20.00
08/12/2020	30632608 Saturday Serenity	6/30/20 ck2203	119.24
09/08/2020	66389 Al-Anon Spoken Here	7/31/20 ck2604172377	80.00
09/21/2020	32645 Tuesday Night Adult Child	9/10/20 ck133	130.00
Total 057-020 Richmond North			1,921.16
057-021 Roanoke Alleghany			
01/03/2020	14022 Wednesday Morning	12/14/19 ck902	50.00
01/03/2020	51031 Moneta	12/27/19 ck995017	15.00
01/21/2020	502330 Keep It Simple	1/2/2020 ck711	10.00
02/24/2020	51031 Moneta	1/23/20 ck1375	100.00
06/04/2020	14014 Central	3/7/20 ck127	50.00
06/04/2020	502330 Keep It Simple	3/24/20 ck1004	10.00
06/04/2020	51031 Moneta	3/27/20 ck995021	15.00
06/04/2020	30503203 TGIF	4/25/20 ck1076	50.00
06/04/2020	30634990 Hope For All	4/27/20 ck1110	25.00
06/04/2020	503863 Saturday Night Live	4/27/20 ck521	25.00
06/08/2020	14014 Central	5/11/20 ck130	50.00
06/23/2020	502330 Keep It Simple	6/2/20 ck1008	20.00
07/13/2020	51031 Moneta	6/26/20 ck995025	15.00
08/12/2020	14022 Wednesday Morning	7/16/20 ck924	75.00
09/21/2020	62381 Botetort	8/26/20 ck1048	75.00
09/21/2020	502330 Keep It Simple	9/1/20 ck1015	10.00
Total 057-021 Roanoke Alleghany			595.00

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10/04/20

Accrual Basis

VA_Area_Assembly
Group Contributions Report
 January through September 2020

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
057-022 Seven Hills			
06/04/2020	52937 In Search Of Serenity	4/8/20 ck1034	32.66
08/12/2020	30690463 Paths to Recovery	7/8/20 ck1041	15.68
Total 057-022 Seven Hills			48.34
057-023 Southside			
01/03/2020	District Contribution	12/17/19 ck114	100.00
- Total 057-023 Southside			100.00
057-024 Southwest			
02/24/2020	13760 A New Hope Abingdon	1/29/20 ck3492	45.00
Total 057-024 Southwest			45.00
057-027 Virginia Beach			
01/03/2020	14070 Wednesday Noon	12/12/19 ck793	28.44
01/21/2020	60471 Corporate Landing	1/11/2020 ck17-933941949	60.00
02/24/2020	14067 Small Shores Step Study	1/13/20 ck189	100.00
02/24/2020	30569949 Beach Parents	1/14/20 ck1727	95.00
03/10/2020	14064 Changing Attitudes	2/7/20 ck 1126	10.00
03/10/2020	62794 Basic Recovery	2/13/20 ck2623	25.00
05/23/2020	60471 Corporate Landing	paypal	23.97
05/31/2020	25319 Freedom Women's	paypal	48.25
06/04/2020	24754 Sandbridge	3/26/20 ck3089	25.00
06/04/2020	30569949 Beach Parents	4/13/20 ck1767	35.00
06/08/2020	14070 Wednesday Noon	5/28/20 ck802	20.00
06/23/2020	14062 Friday Night Meeting	6/4/20 ck193	25.00
07/13/2020	District Contribution	7/1/20 ck135	100.00
09/08/2020	24754 Sandbridge	8/11/20 ck3139	50.00
Total 057-027 Virginia Beach			645.66
057-029 James River South			
01/03/2020	30616272 Parents with Hope	12/10/19 ck5116	108.00
01/21/2020	30585322 Awaken to Hope	1/8/2020 ck1007	10.00
02/24/2020	30557562 Grateful Wednesday	1/14/20 ck337	56.00
02/24/2020	13989 Early Tuesday	1/15/20 ck180	79.23
02/24/2020	30700112 Help and Hope	1/18/20 ck1043	42.96
03/10/2020	52415 Monday Womens 4th Step	2/7/20 ck 5104	223.00
06/04/2020	30700112 Help and Hope	4/11/20 ck1051	99.32
06/04/2020	30557562 Grateful Wednesday	4/15/20 ck342 (APPEAL)	125.00
06/08/2020	42366 Thursday 12 & 12	4/27/20 ck1006	40.00
07/13/2020	42366 Thursday 12 & 12	6/25/20 ck1012	56.00
08/12/2020	30700112 Help and Hope	7/23/20 ck1056	91.20
09/08/2020	30557562 Grateful Wednesday	8/5/20 ck348	110.00
09/08/2020	31169 Courage To Be	8/5/20 ck1202	75.00
09/21/2020	42366 Thursday 12 & 12	9/7/20 ck1016	60.00
Total 057-029 James River South			1,175.71

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10/04/20

Accrual Basis

VA_Area_Assembly
Group Contributions Report
 January through September 2020

Date	Name	Memo	Amount
057-050 Al-Anon Service Centers			
03/18/2020	ASC Northern Virginia	paypal	48.25
Total 057-050 Al-Anon Service Centers			48.25
057-060 Individual & Other			
03/18/2020	Individual Contribution	paypal	9.41
04/15/2020	Individual Contribution	paypal	48.25
04/20/2020	Individual Contribution	paypal	48.25
04/23/2020	Individual Contribution	paypal	4.55
04/24/2020	Individual Contribution	paypal	14.26
05/22/2020	Individual Contribution	paypal	23.97
05/22/2020	Individual Contribution	paypal	38.54
05/23/2020	Individual Contribution	paypal	19.12
05/24/2020	Individual Contribution	paypal	96.80
05/29/2020	Individual Contribution	paypal	19.12
05/30/2020	Individual Contribution	paypal	14.26
06/02/2020	Individual Contribution	paypal	28.83
06/03/2020	Individual Contribution	paypal	45.34
06/08/2020	Individual Contribution	bank error	0.01
06/23/2020	Individual Contribution	6/5/20 ck1744	20.00
07/08/2020	Individual Contribution	paypal	96.80
07/09/2020	Individual Contribution	paypal	242.45
07/13/2020	Individual Contribution	paypal	108.94
07/19/2020	Individual Contribution	paypal	33.68
Total 057-060 Individual & Other			912.58
Total 01 Contributions			17,082.76
02 Other Income			
01/31/2020	Deposit	interest	0.46
02/28/2020	Deposit	interest	0.43
03/31/2020	Deposit	interest	0.46
04/30/2020	Deposit	interest	0.44
05/29/2020	Deposit	interest	0.46
06/30/2020	Deposit	interest	0.43
07/31/2020	Deposit	interest	0.23
08/31/2020	Deposit	interest	0.23
09/30/2020	Deposit	interest	0.22
Total 02 Other Income			3.36
Total Income			17,086.12
Expense			-
Net Income			17,086.12

AS OF: June 2, 2020

INCOME FROM CONTRIBUTIONS	Budgeted	Actual	Percent	Notes
01 001-029 Group & District Contributions	\$ 26,000		0%	
01 098 Service Center Contributions	\$ 650		0%	
01 099 + 02 Other Income	\$ 350		0%	
INCOME FROM CONTRIBUTIONS	\$ 27,000	\$ -	0%	
Surplus or (Deficit) from Prior Years	\$ -	\$ -	#DIV/0!	
TOTAL FUNDS AVAILABLE THIS YEAR	\$ 27,000	\$ -	0%	Prior years' experience, plus hope!
EXPENSES	Budgeted	Actual	Percent	
10 DELEGATE				
WSC Equalized Travel	\$ 1,900		0%	
WSC Incidentals	\$ 100		0%	
Area Expenses	\$ 300		0%	
Southeast Regional SERDGT	\$ 500		0%	
20 OTHER OFFICERS	\$ -	\$ -	#DIV/0!	Costs are captured in events supported
21 COORDINATORS/LIAISONS/OTHER				
Alateen Coordinator	\$ 500		0%	
Area Alateen Process Person	\$ 300		0%	
Archives	\$ 750		0%	
Group Records	\$ -		#DIV/0!	
Literature	\$ -		#DIV/0!	
Long Range Planning Committee	\$ -		#DIV/0!	
Public Outreach	\$ 1,100		0%	
30 OPERATIONS				
Bank Service Charges	\$ 200		0%	
Financial Management	\$ 1,000		0%	
Capital Expenses/Equipment	\$ 1,000		0%	
Insurance	\$ 750		0%	
Post Office Box	\$ 60		0%	
Scholarships (except Assemblies)	\$ 100		0%	
Communications	\$ 500		0%	
40 MEETINGS				
Donations to Meeting Venues	\$ 300		0%	Contributions to libraries/hospitals
Officers Meetings	\$ 100		0%	Meetings held in public facilities or online
VAWSC Meetings	\$ 100		0%	Meetings held in public facilities or online
50 WEBSITE	\$ 2,000		0%	
60 CONVENTION 2021	\$ (1,000)		0%	Surplus projected
ASSEMBLIES				
70 Spring Assembly Area Expenses	\$ 8,200		0%	Prior years' experience
71 Fall Assembly Area Expenses	\$ 8,200		0%	Prior years' experience
Miscellaneous	\$ 40		0%	
TOTAL EXPENSES	\$ 27,000	\$ -	0%	
Available Funds Minus Expenses	\$ -	\$ -		
Carry Forward to Next Year	\$ -	\$ -		

Virginia Area Assembly Check Illustration

Name on Bank Account	222	
	1/1/2016	date
Pay to the Order of	<i>Virginia Area Assembly</i>	\$ 1,000,000.00
	<i>One million and 00/100 ~ ~ ~ ~ ~</i>	DOLLARS
AlAnon World Bank 123 Sanity Street Serenity, USA 99999	<i>Name of Your Group</i>	
For	<i>057 - 099 - 00012345</i>	<i>Treasurer's Signature</i>
--- 1 2 3 4 5 6 7 8 9 - 0 2 2 2 --- 3 3 3 3 3 3 3 3 3 3 --- 0 0 1		

PLEASE PASS THIS INFORMATION TO ALL TREASURERS

1. On the *pay to the order of* line, please enter only **Virginia Area Assembly**.
2. On the lower left *For* (memo) line, enter your Area (**057**), District and Group numbers as shown in the example (*numbers shown above are fake numbers for illustration only*). Find your District number in the box below. Your five-to-eight digit Group number appears on envelopes mailed to your Group from the WSO, or ask your Group or District Representative. If applicable, indicating the Group name somewhere on the check is helpful.
3. Service Center/District/Individual contributions: indicate this on the memo line (no numbers).
4. If the check is sent in response to the Area Semiannual Appeal, write APPEAL on the check in any convenient blank space.
5. **PayPal**: In the message section of the PayPal screen, please enter at least the District and Group number. District and group names are also helpful here.
6. All of this information is needed by our Area Treasurer to properly record your contributions so that your District and Group receive credit. Without this information your contributions will appear in Area financial reports under "Other."

Table of District Numbers

001 Albemarle	011 <i>unused number</i>	021 Roanoke Alleghany
002 Springfield Annandale	012 Nansemond	022 Seven Hills
003 Arlington	013 New River	023 Southside
004 Blue Ridge	014 Norfolk	024 Southwest
005 Bull Run	015 Northern Neck	025 <i>unused number</i>
006 Central Valley	016 Peninsula	026 Triangle
007 Eastern Shore	017 Piedmont	027 Virginia Beach
008 Fairfax	018 Alexandria	028 <i>unused number</i>
009 Falls Ch Vienna McLean	019 Rappahannock	029 James River South
010 Loudoun Reston	020 Richmond North	030 <i>unused number</i>

Mail checks to: Virginia Area Assembly, PO Box 2583, Midlothian, VA 23113
 Questions? Email: treasurer@vaalanon.org or call your District Rep.

**VIRGINIA AREA WORLD SERVICE COMMITTEE
SUGGESTED GUIDELINES FOR GROUP CONTRIBUTIONS**

August 6, 2016

Group Autonomy. Underlying all Virginia Area World Service Committee (VAWSC) suggestions for group fund management is our Tradition 4: Each group should be autonomous, except in matters affecting another group or Al-Anon or AA as a whole. Healthy groups also follow the letter and spirit of Tradition 7: Every group ought to be fully self-supporting, declining outside contributions. Additional suggestions for the healthy management of group funds can be found in the following places: The Al-Anon Alateen Service manual 2014-2017, pages 53-54 and 96; Reserve Fund Guideline G-41; and Seventh Tradition S-21 Supplementary Material.

First Things First Expenses. Each group has expenses that need to be paid if the group is to continue to exist. In order, these expenses are:

1. Rent (may include utilities and insurance, if applicable).
2. Group Representative (GR) and/or Alternate Group Representative (AGR) expenses to attend District meetings, Service Center meetings, and Virginia Area Assembly meetings.
3. Al-Anon Conference Approved Literature.
4. Refreshments (if applicable), miscellaneous costs such as placing ads, telephone listing, photocopying, post office box rental and other necessary expenses.

Ample Reserve. After expenses that need to be paid are covered, each group should set aside funds each month to build up and maintain an ample reserve. A group's ample reserve ensures that the group can keep going if group contributions decline. The amount of the ample reserve is generally dependent on the size of the group: the smaller the group, the longer the ample reserve should last. In some very large groups, an ample reserve of one month is adequate; in some small groups, an ample reserve of one year is appropriate. It is suggested that a new group start out with a six-month ample reserve, and adjust it up or down to suit experience with contributions and expenses.

Financial Contributions to Our Links of Service. After a group's expenses that need to be paid and ample reserve are covered, any remaining funds can be contributed to the links of service in accordance with the group conscience. While groups are free to develop their own fund allocation formula, the VAWSC suggests that each group allocate its remaining funds as follows:

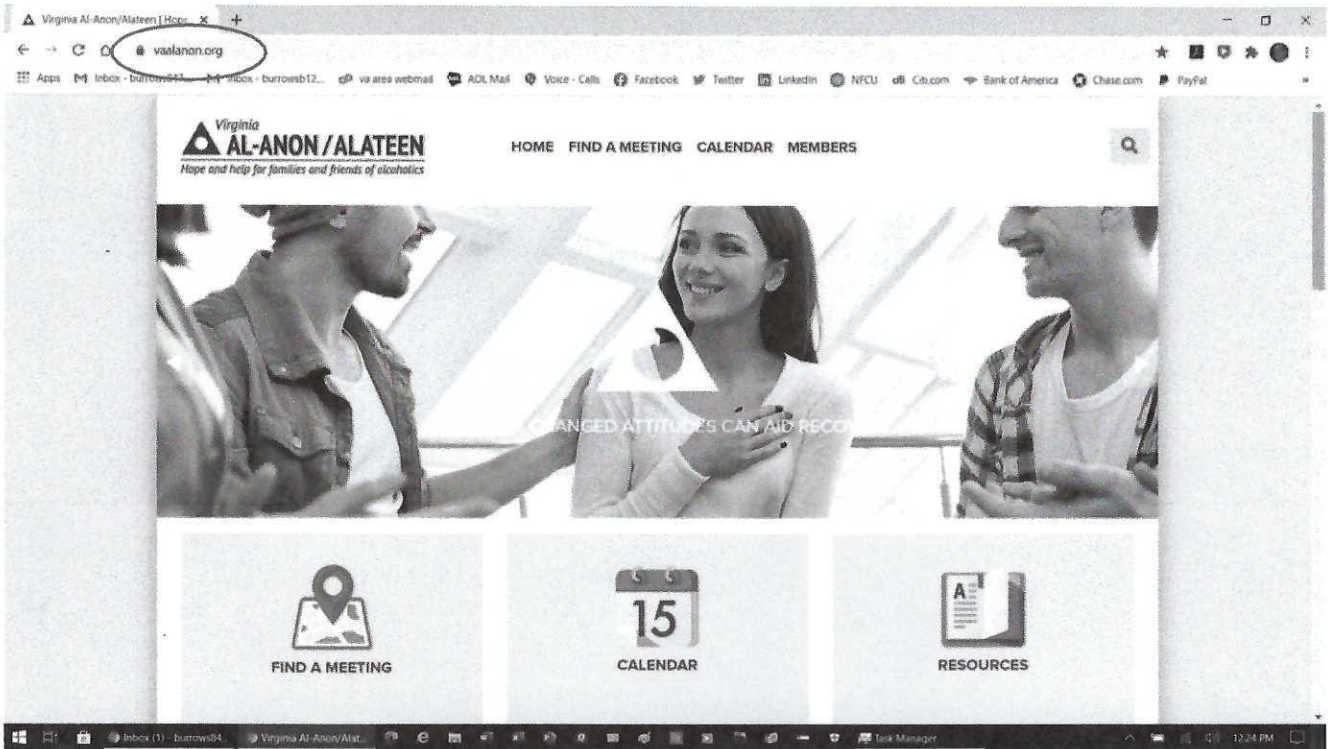
District Treasury	40%
Virginia Area Assembly	40%
Information Service and Literature Distribution Center contribution	10%
World Service Office (AFG, Inc.)	10%

Payment Schedule: It is customary to organize finances in monthly, quarterly and annual increments. Group autonomy allows groups to decide which contribution schedule best suits the group. Adherence to a suitable contribution schedule supports healthy group fund management.

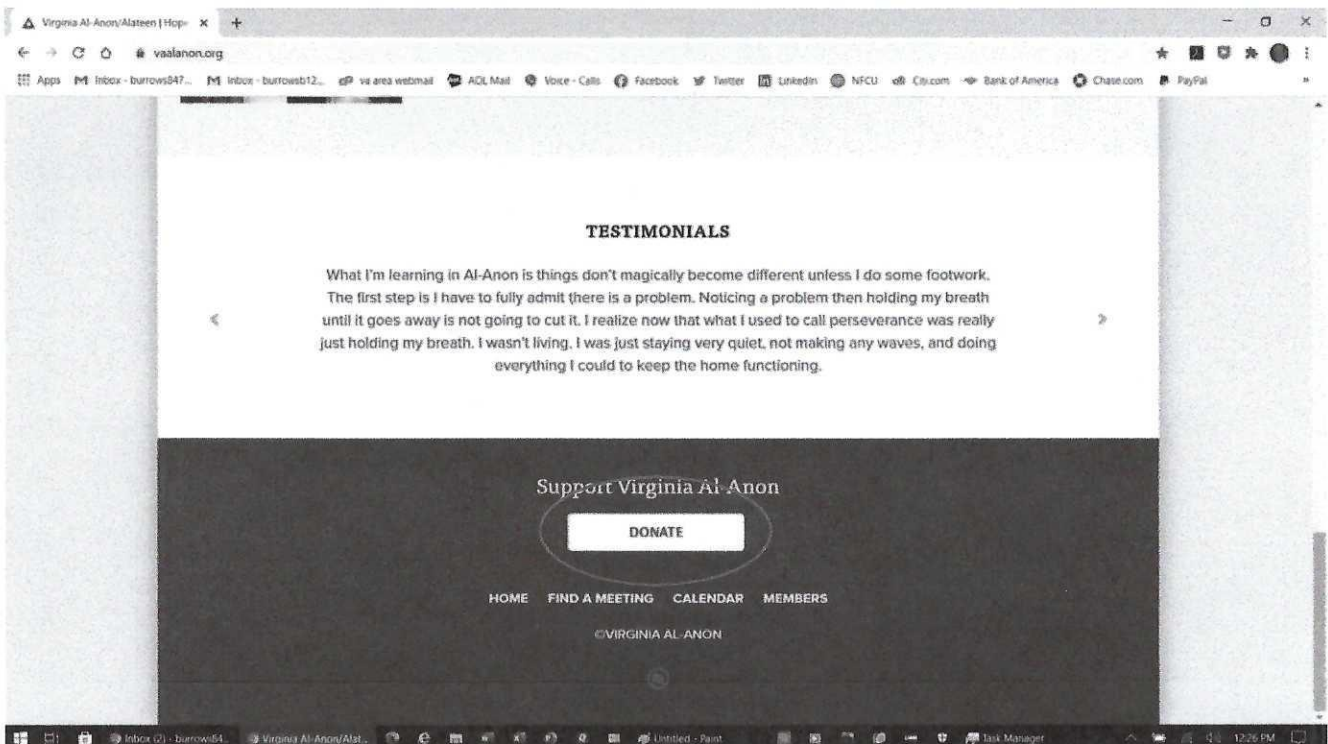
These suggested guidelines were developed and consolidated by the Virginia Area Assembly Officers, Panel 56 (2016-2018), based on previously issued suggested guidelines and on the Al-Anon publications listed at the top of this page. If you have questions, please contact the Area Treasurer, Bruce Burrows, at 703-609-0034.

PayPal Illustration: How to Donate to the Virginia Area October 1, 2020

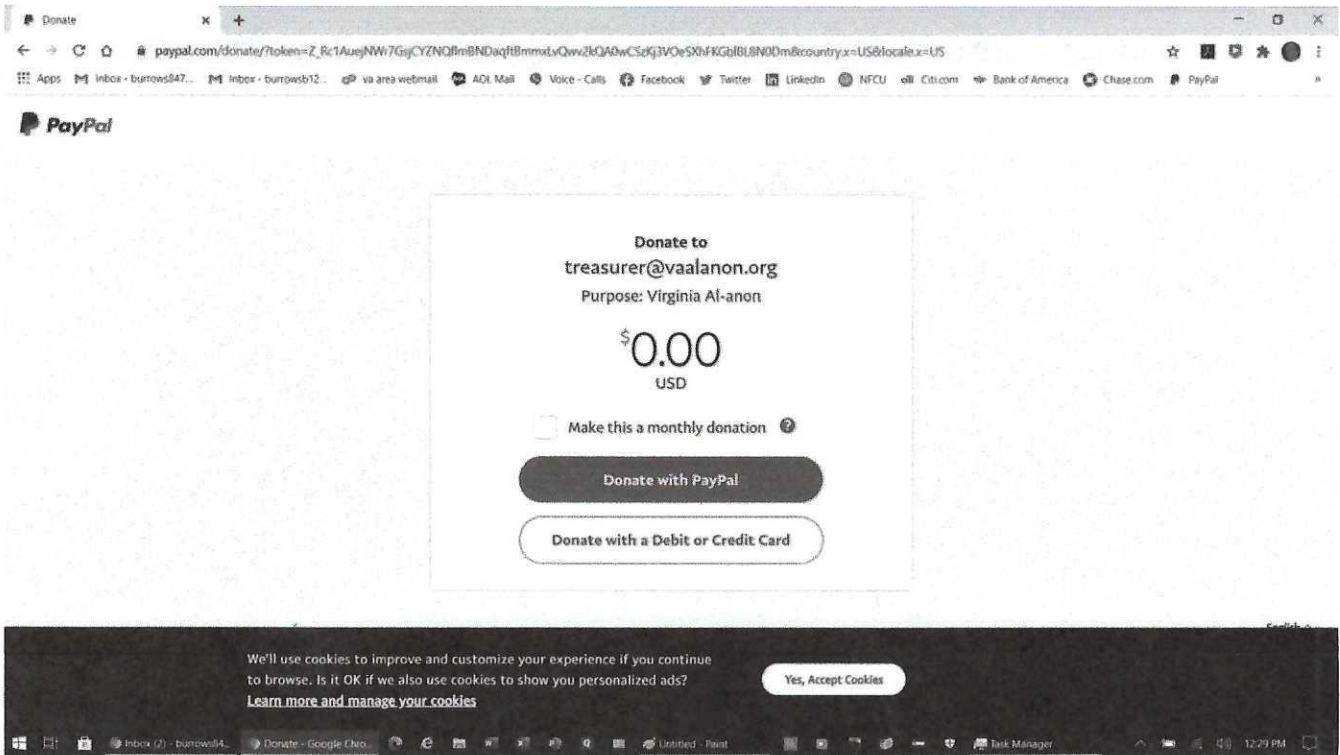
We recommend you use a desktop or notebook computer for clarity and simplicity. If you donate from your own PayPal account, the small PayPal fee can be avoided if you use your PayPal cash balance or if your PayPal account is linked to your bank account for payment purposes. See additional information below. (At the Area, we have no preference either way.)



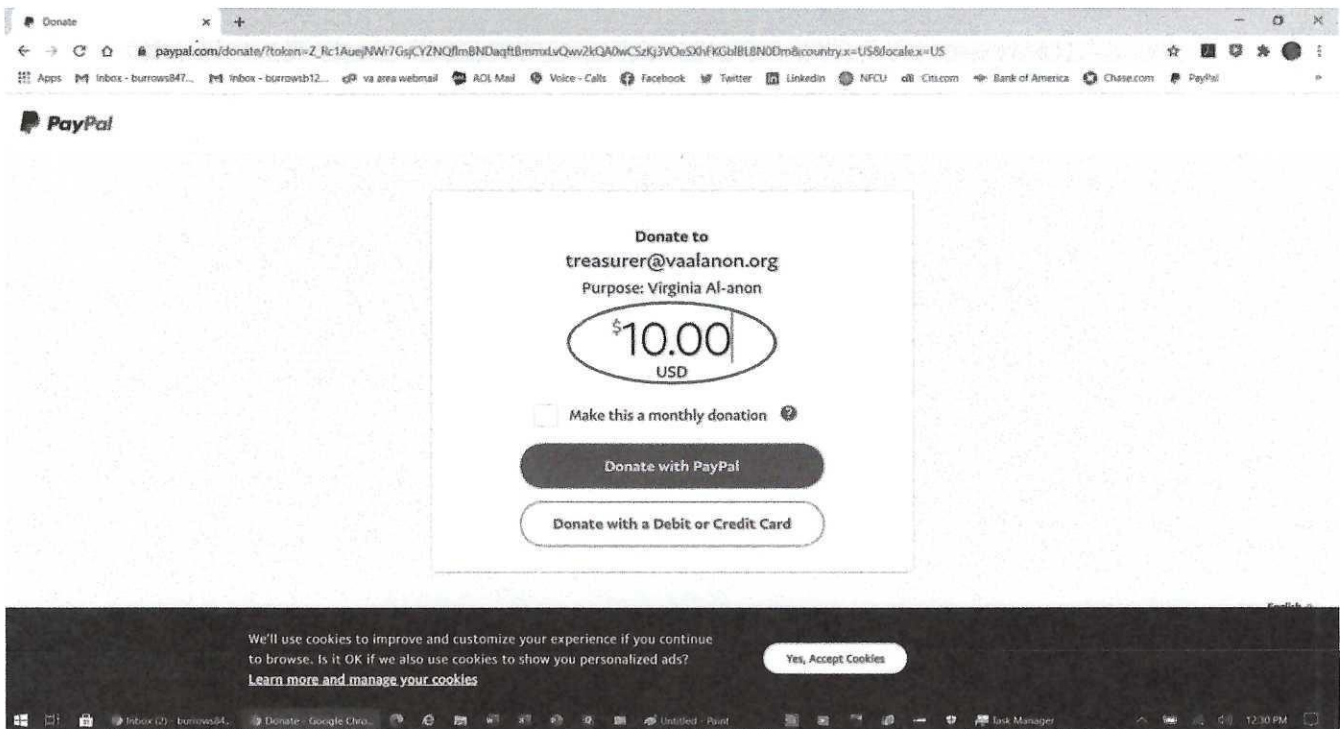
In your preferred web browser, go to www.vaalanon.org and scroll down to the bottom of the main page.



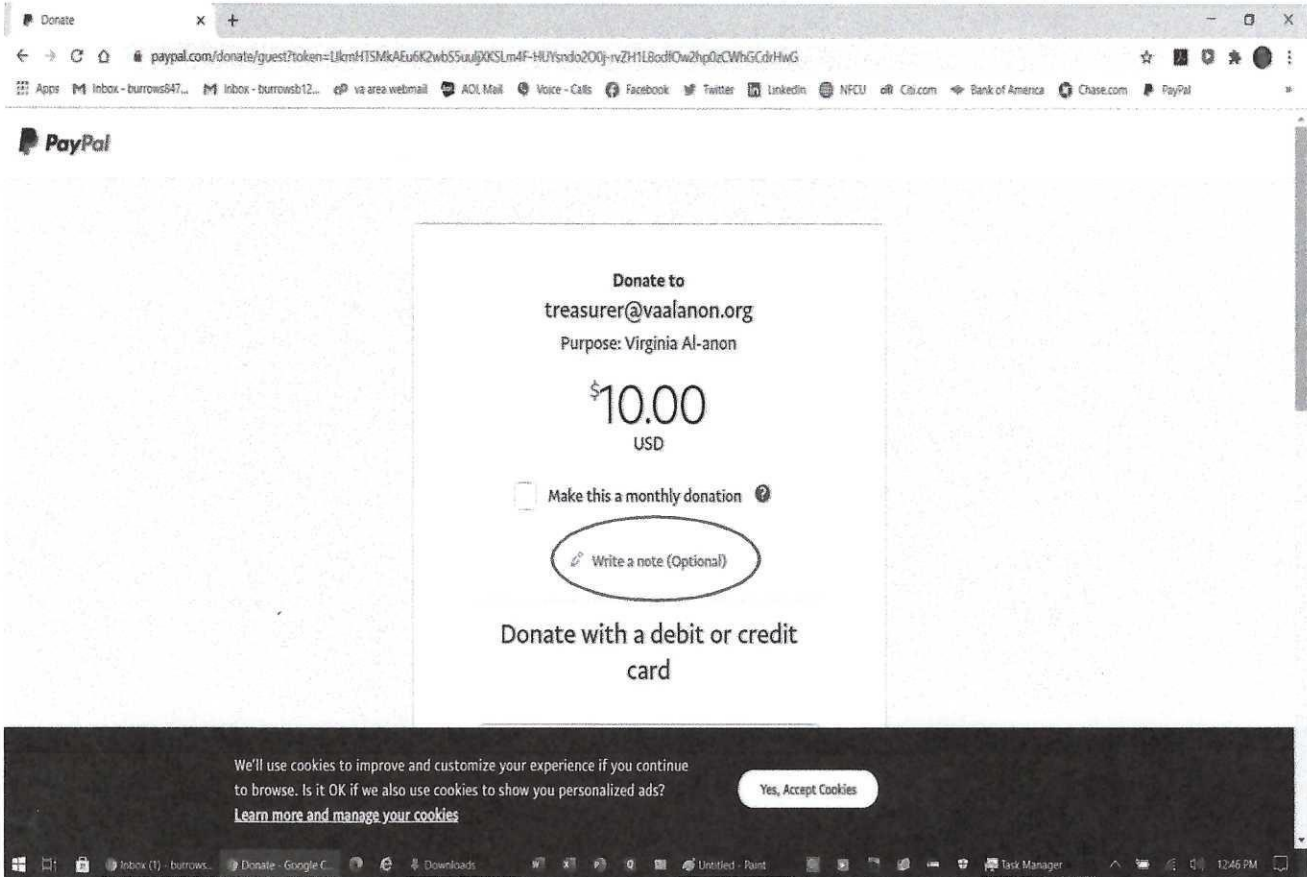
Scroll to the bottom of the page and click on the DONATE button.



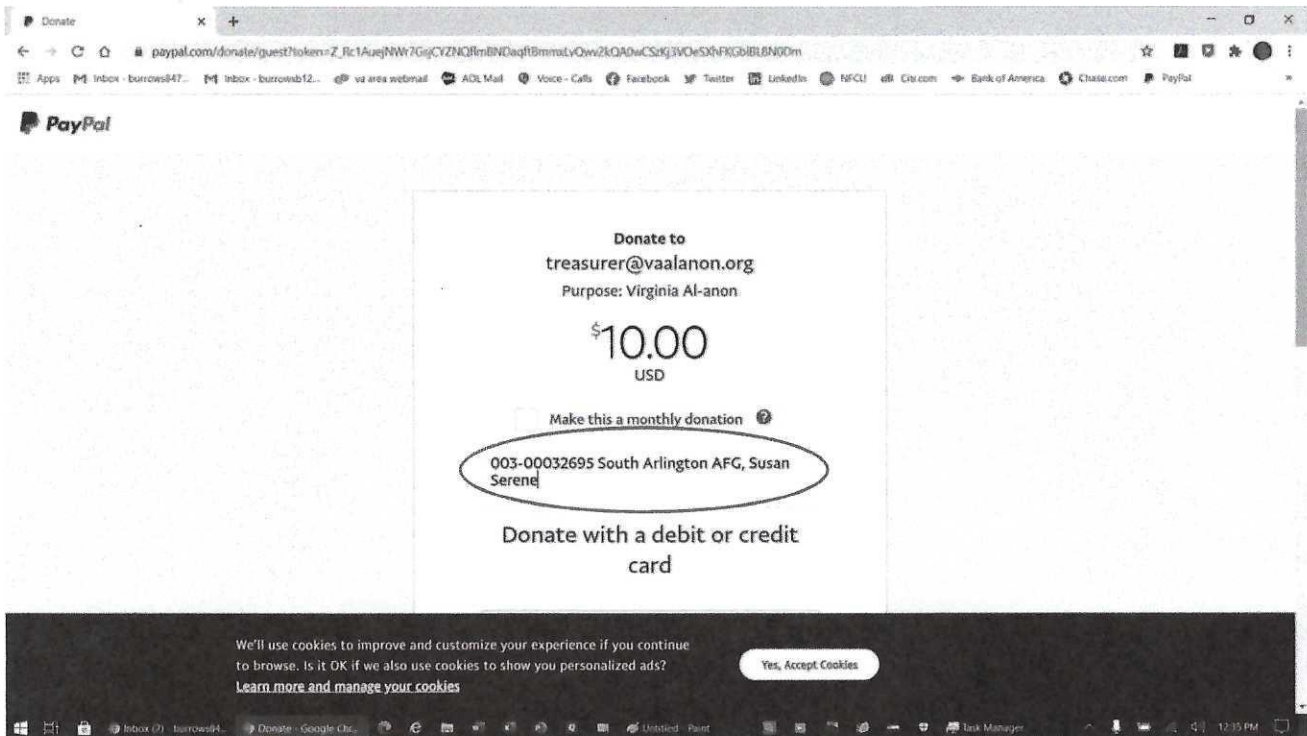
Wait a few moments for the PayPal screen to appear.



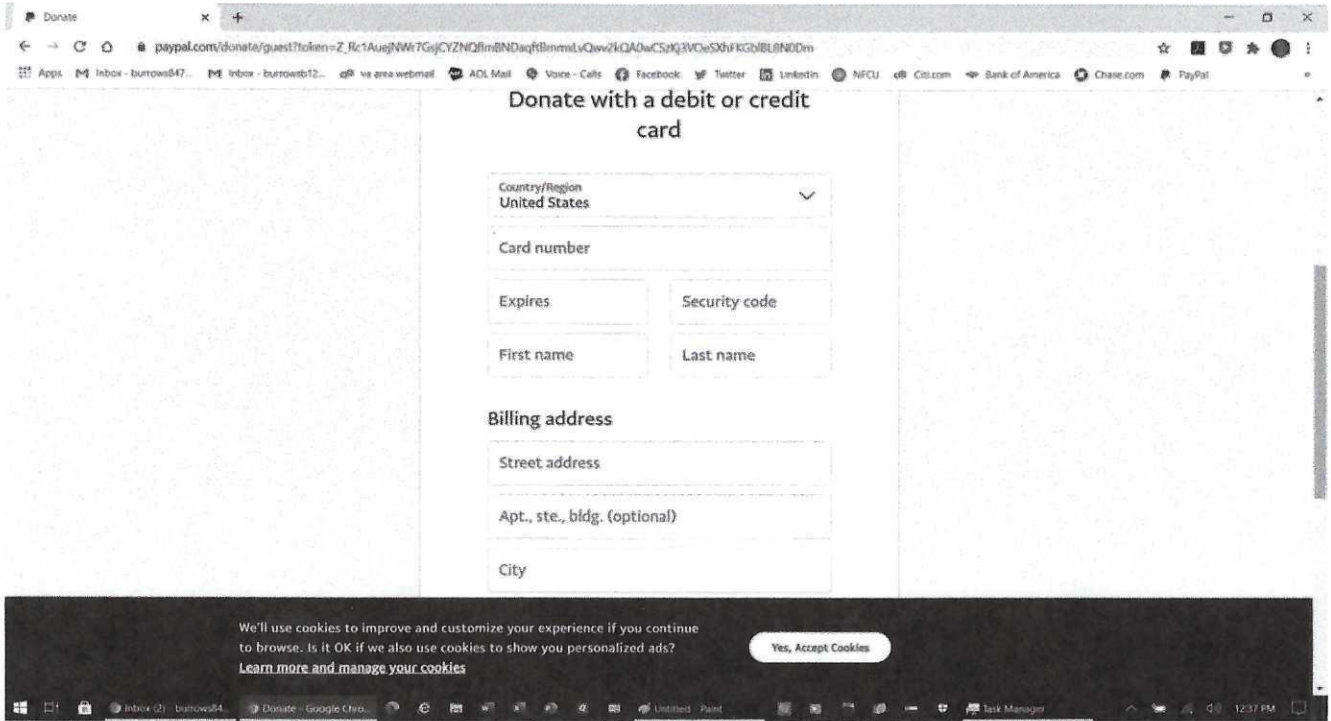
1. Enter the dollar amount you want to donate. (You can choose to make it a monthly donation.)
2. If you choose the Donate with PayPal button, you will see a screen that allows you to open your own PayPal account. Enter your PayPal user ID and password, and direct your donation to treasurer@vaalanon.org.
3. The other button will take you to the next screen (see below).



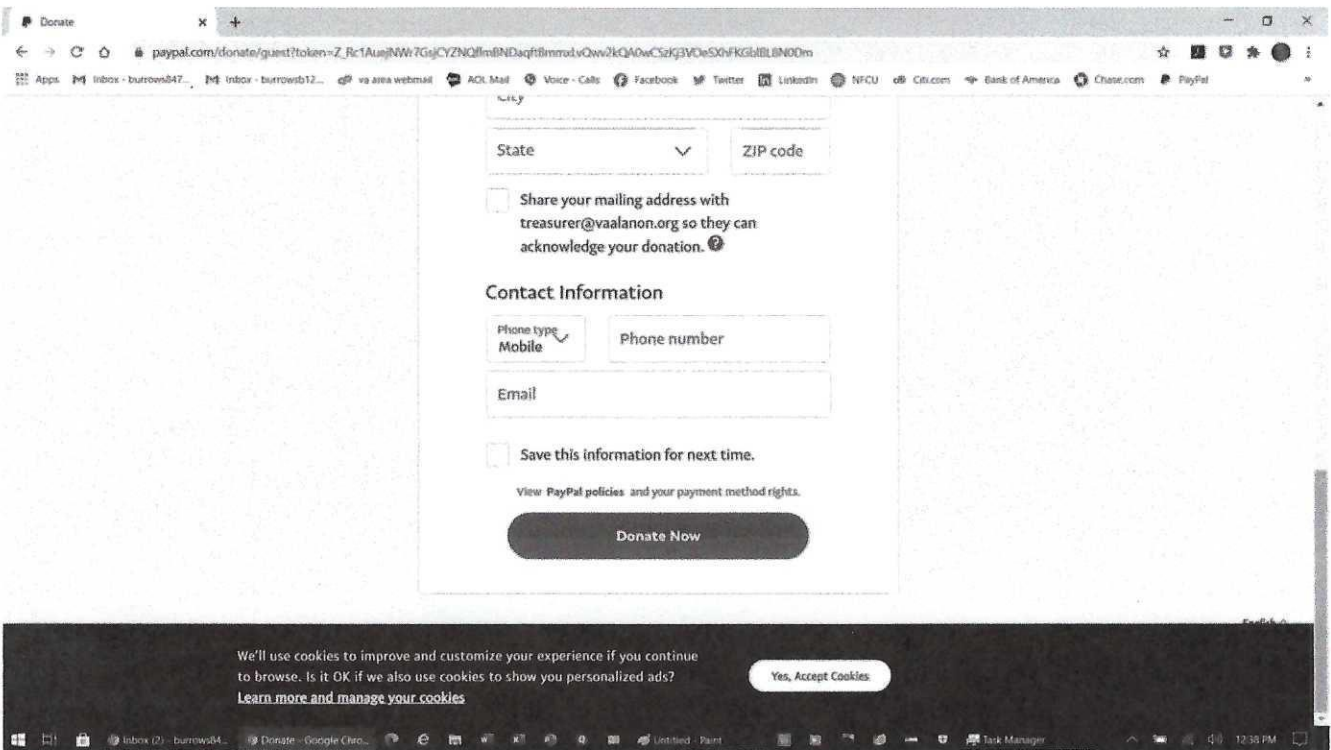
Find the words, "Write a note (Optional)."



Enter your district and group number and name. You may also enter your name if you wish. This is more important if you are making an individual donation, but it is not necessary if you prefer to remain anonymous.



Continue to scroll down this page and enter the required information.



When you have finished entering the required information, click on the blue Donate Now button. YOU ARE DONE, and we thank you for using PayPal.

Bruce Burrows
Area Treasurer
703-609-0034