Virginia Area Technology Update
October 21, 2017

- Completed
  - WebEx
    - Instructions posted under the Area Information.
      - From main page click on the large Resources icon --> click on Area information posted on the right. **NOTE: If looking from a mobile device please turn your device horizontally in order to see the menu on the right.**
      - Do you need to attend a meeting but can't make it in person? WebEx is the answer. It allows us to hold virtual meetings online or from the phone.
      - WebEx is also a great resource for folks that want to simply record a speaker meeting. **NOTE: Must warn everyone that the speaker is being recorded and remind everyone not to use last names.**
    - Area purchased a security certificate that is good for 12 months. This means no more security warnings!!!
  - Emails done for all DR, officers, coordinators, & Liaisons
    - Working on adding a link for email portal
    - Working on creating email instructions for those that want to keep Al-Anon emails separate from personal email accounts
    - Al-Anon emails are forwarded to personal email accounts by default.
    - Accepting requests from
  - Added download link for all Al-Anon guidelines. The link is located @ bottom of the Spring Assembly docs
  - PLEASE take a moment to check and make sure your meeting information posted on vaalanon.org is correct. Two meetings were missing and it would not be surprising if there are a couple more missing
- Continuing
  - Password protect the Members Only location
  - Add a link for email portal
  - Add poster pictures
  - Adding entrance pictures for meetings
  - Add District URL’s to the new site
- Announcements
  - Documents for assembly have all been posted under the Downloads page. Click on the big ’Resources’ icon on the front page for access. - Thank you to those that chose soft copies & brought devices
  - Send your flyers for the calendar!! We want it all!! Group & district invites. Please make sure the flyers are sent via your DR. And remember to use vaalanon.org email addresses on all flyers.